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KERALA WATER AUTHORITY

Jalabhavan
Thiruvananthapuram – 695033
Kerala - India

PROCEEDINGS OF THE MANAGING DIRECTOR

PRESENT : INBASEKAR.K.IAS

Sub:KWA - Administration- Compassionate Employment Scheme- Appointment of Smt. Ragi. V, W/o The Late Sri Unny. K, Unskilled Worker, PH Section section, Pathanamthitta under P H Sub Division, Pathanamthitta -as LD CLerk in the Scale of Pay of Rs. 27200-73600 Order Issued.

No. KWA-JB/6333/2025-E8

Dated:29-06-2026

- Read:1. GO(P) No.32/2007/Planning dated: 07-06-2007
 2. Application dated: 02/07/2024 submitted by Smt. Ragi. V, W/o The Late Unny. K, Unskilled Worker, P H Section, Pathanamthitta.
 3. Letter No. DCPTA/4067/2024-S4 dated 22/05/2025 of the District Collector, Pathanamthitta.
 4. സ.ഉ.(കൈ)നം .39/2026/WRD, ജലവിഭവ (ജലവിതരണ -സി) വകുപ്പ് dtd 30/05/2026.
 5. GO(P) No.77/2024/Home dated 05/11/2024

ORDER

Smt. Ragi. V, W/o the Late Sri. Unny. K, Unskilled Worker, Public Health Section, Pathanamthitta, had submitted an application for Employment Assistance under the Compassionate Employment Scheme vide read 2nd.

The District Collector, Pathanamthitta, as per reference 3rd recommended the appointment of the applicant in a post suitable to her qualification. The matter was forwarded to the Government observing all necessary formalities, and sanction has been accorded by Government vide reference 4th for appointing Smt. Ragi. V as Lower Division Clerk under the Compassionate Employment Scheme.

In these circumstances, Smt. Ragi V, W/o The Late Unny K, Unskilled Worker, Public Health Section Pathanamthitta, is provisionally appointed as Lower Division Clerk in the Scale of Pay of ₹ 27200-73600/- under the Compassionate Employment Scheme and posted to **Public Health Section Vadasserikkara under Public Health Sub Division, Ranni, Kerala Water Authority, Pathanamthitta** in the existing vacancy.

The appointee shall join duty within 15 days of receipt of this order, failing which the appointment will be liable to be cancelled without further notice. The date of joining/non-joining duty shall be reported to this office along with the filled-up proforma.

The appointee shall be on probation for 2 years on duty within a continuous period of 3 years. The appointee shall produce the following original documents at the time of joining duty:

1. Certificate to prove age and qualification.
2. Medical Fitness Certificate obtained from a Medical Officer not below the rank of a Civil Surgeon with finger impression and photo attested, as prescribed in G.O.(P) No.20/2011/P&ARD dated 30/06/2011 (published in KWA Website).
3. Duly filled Annexure I form for Police Verification as per G.O.(P) No.77/2024/Home dated 05/11/2024.
4. Form for details of movable & immovable property to be filled at the time of joining service as per G.O.(P) No.171/2016 dated 15/11/2016.
5. Recent Passport size photographs (4 Nos.).
6. Identification Proof (Voter ID/Aadhar Card).
7. Declaration as per G.O.(Rt) No.5/2018/P&ARD dated 21/02/2018.

As per G.O.(Rt) No.5/2018/P&ARD dated 21/02/2018, the candidate should submit a declaration to the Managing Director, Kerala Water Authority at the time of joining that he shall give lifelong protection to the mother or father/widow/widower of the deceased employee. Moreover, she shall protect minor sisters/brothers of the deceased employee, if any, till they attain majority.

The following action should be taken by the Head of Offices/Controlling Officers concerned while admitting the candidate to join duty after verification:

- The joining report of the incumbent shall be reported to this office without fail.
- e-Service Book should be opened within 7 days from the date of joining.
- As per G.O.(Rt) No.5/2018/P&ARD dated 21/02/2018, a duly filled affidavit shall be uploaded in the e-Service Book of the incumbent without fail.
- The following documents of the candidate shall be forwarded to this office within two weeks from the date of joining duty without delay:
 - I. Attested copies of the pages of the e-Service Book containing name, address, personal identification marks, finger impressions, signature, date of joining duty (i.e., e-Service Book pages 1, 2, 3, 7, 28 & 49) and details of previous service recorded, if any, and Personal Memorandum of the incumbent as stipulated in G.O.(P) No.20/2011/P&ARD dated 30/06/2011.
 - II. Duly filled Annexure I form (New Form) for Police Verification as per G.O.(P) No.79/2009/Home dated 05/06/2009. An amount of ₹1,000/- to be remitted by the incumbent towards the fee for Police Verification in the Head of Account "0055-00-103- Fees, fines and forfeitures" in the Kerala Government Treasury vide reference 8th cited, and the challan produced for verification.

The employment assistance ordered under the scheme will be cancelled if, at any stage, it is found that there was suppression or misrepresentation of material facts on the part of the applicant at the time of forwarding the application or during enquiry conducted by Kerala Water Authority.

The candidate is also informed that Kerala Water Authority has decided to apply Government Orders vide G.O.(P) No.20/2013/Fin. dated 07/01/2013 regarding the New Pension Scheme (NPS) in Kerala Water Authority with effect from 01/04/2013, which is applicable to all appointments made thereafter.

As per G.O.(P) No.45/91/P&ARD dated 30.12.1991, the applications for corrections of Date of Birth, if any are needed in the case of a Government employee, shall hereafter be made within five years of one's entry in service.

INBASEKAR.K.IAS
MANAGING DIRECTOR

To:

1. Sri. Ragi V,
Arapurackal malayil, Ranni, Perunad P.O,Pathanamthitta – 689711.
(Registered Post)
2. The Secretary, Water Resources (WS-C) Department (with covering letter)– for information.

Copy To:

1. The Executive Engineer- Public Health Division Pathanamthitta.
2. The Assistant Executive Engineer, Public Health Sub Division Ranni.
(The appointment of Smt. Ragi V shall be recorded in the Service Book of The Late Sri. Unny K without fail).
3. PDC Jalabhavan.

PA to MD/CA to CE(HRD & GL)/CA to DCE(GL)/CA to Sr.AO/AO(Admin & Estt)/SS1/SS