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**KERALA WATER AUTHORITY**

**Jalabhavan  
Thiruvananthapuram – 695033  
Kerala - India**

File No. KWA/JB/24/2025-E9

Dated: 27-02-2026

**CIRCULAR**

Sub:- KWA: Admn: Submission of e - CR through G Score - Directions issued  
- reg:-

Ref:- 1) This office Circular No. 6730/E1/2020/KWA dtd 05.03.2022  
2) This office Circular No. KWA/JB/24/2025-E9 dtd 31.10.2025

All reporting officers, reviewing officers and higher authorities shall take immediate action for submitting e - CR for the years 2023, 2024 and 2025 of all the incumbents who are entitled to submit the Confidential Report under their jurisdiction on or before 04.03.2026, to produce before the Departmental Promotion Committee for selection of Officers for promotion to various posts in the year 2026 as per Rule 28b(i) of KS & SSR.

Concerned reviewing officer and higher authorities shall be responsible for failure/delay in submitting Confidential Report and strict action shall be taken against the officers concerned as per rules in force.

  
P B Nooh IAS  
MANAGING DIRECTOR

To  
All controlling officers and the incumbents.

Copy to  
1. PA to MD/CA to CE (HRD & GL)/CA to DCE (GL)/CA to Sr.AO/