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## KERALA WATER AUTHORITY

Jalabhavan  
Thiruvananthapuram – 695033  
Kerala - India

### PROCEEDINGS OF THE DEPUTY CHIEF ENGINEER (GENERAL)

#### PRESENT : SREEKALA L B

Sub: KWA - Admn - Provisional appointment of Lab Assistant in the scale of pay of Rs.25800-59300 through Kerala Public Service Commission -Posting orders issued:-

No.KWA-JB/5286/2025-E7

Dated:29-01-2026

Read: 1.Advice Letter No RIB -3/11/2025-KPSC dated 14.11.2025 of the Secretary, Kerala Public Service Commission, Thiruvananthapuram.  
2.G.O.(P) No. 23/2022/WRD dated 25.10.2022.  
3.G.O.(P) No. 1/2023/WRD dated 27.01.2023.  
4.GO(P)No.77/2024/Home dated 05.11.2024.

### ORDER

The Secretary, Kerala Public Service Commission, Thiruvananthapuram, has advised the under-mentioned candidate to be appointed as Lab Assistant on the scale of pay of Rs.25800- 59300 to Kerala Water Authority as per read 1<sup>st</sup> above and posted to office noted against the name.

Sl.No	Name & Address of candidate	Date of Birth	Qualification & Experience	Name of Office posted.
1	DEEPA P M PERUMATH HOUSE MAYANNUR MAYANNUR P O THRISSUR-679105 BC Turn	24.11.2000	Plus (2) Science	Quality Control District Lab Thrissur

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The candidates are hereby directed to join the new station within 15 days from the date of this order. The NJD vacancies will be reported to Kerala Public Service Commission on completion of the stipulated time.

The incumbent will be on probation for a period of 2 years on duty within a continuous period of 3 years.

**The appointee shall produce the following original documents at the time of joining duty and controlling officer should verify the below mentioned documents.**

1. Necessary certificate in original to prove Date of Birth.
2. Certificate to prove Educational Qualifications.
3. Candidates under respective reservation quota should bring original and attested copies of Non-creamy layer certificate/Community Certificate/Disability Certificate whichever is applicable.
4. Medical Fitness Certificate obtained from a Medical Officer not below the rank of Civil Surgeon with finger impression and photo attested as prescribed in G.O(P) No. 20/2011/P & ARD dated,30.06.2011.
5. Duly filled Annexure I form for Police Verification as per G.O(P) No.79/2009 /Home dated, 05.06.2009. **An amount of Rs.1000/- to be remitted by the incumbent towards the fee for police verification in the Head of Account '0055-00-103-Fees, fines and forfeitures' in the Kerala Government Treasury vide ref. 4th cited.**
6. Form for "Details of the Movable and immovable properties to be filled at the time of Joining Service" as per G.O.(P)No.171/2016/Fin dated,15.11.2016.
7. 4 copies of recent passport size photograph.
8. Voters Identity Card/Aadhaar Card.

**The following action should be taken by the Head of Offices/Controlling Officers concerned while admitting the candidate to join duty.**

1.The candidate shall be allowed to join duty only after verifying the above said documents produced by the candidates. The joining report of the candidate along with one copy of the verification certificate shall be submitted within 15 days to this office without fail.

Proforma of verification certificate is available in the website of Kerala Water Authority.

2.The e-Service Book should be opened within 7 days from the date of joining.

3.The following documents of the candidates shall be forwarded to this office within two weeks from the date of joining duty without delay.

1) Attested copies of the pages of e-Service Book containing Name, address, personal identification marks, finger impressions, signature, date of joining duty (ie., Service Book pages 1, 2, 3, 7, 28 and 49) details of previous service recorded, if any and copy of identification certificate pasted in the e-Service Book of the incumbents as stipulated in the G.O.(P)No.20/2011/P&ARD dated, 30.06.2011.

2)The duly filled up Annexure I Form for Police Verification of the incumbents at the time of their joining duty along with challan **Rs.1000/- to be remitted by the incumbent towards the fee for police verification in the Head of Account '0055- 00-103-Fees, fines and forfeitures' in the Kerala Government Treasury.**

3)The original OTV certificate issued by KPSC (duly filled ) shall also be forwarded along with the above.

4.While recording the details of PSC Advice and Appointment Order in the e-Service Book, the details of quota on which the candidate is appointed i.e, whether on merit quota or reservation quota should also be recorded in the e-Service Book as per G.O.(P)No.125/2016/Fin dated, 29.08.2016.

5. The Form of "Details of the movable and immovable properties to the filled at the time of joining service" obtained from the candidate as per G.O.(P)No.171/2016/Fin dated,15.11.2016 should be pasted in the e-Service Book.

6. Action shall be taken by the controlling officer to enroll the candidates in to National Pension Scheme introduced vide G.O.(P)No.20/2013/Fin dated,07.01.2013.

7. As per G.O.(P)No.45/91/P&ARD dated, 30.12.1991, the applications for corrections of Date of Birth if any needed in the case of a Govt, employee shall hereafter be made within five years ones' entry in service.

SREEKALA L B  
DEPUTY CHIEF ENGINEER

- To 1. The Incumbent (By Registered Post)
- Copy to: 1. The Chief Engineer, .....Region  
2. The Chief Engineer, .....Region  
3. The Executive Engineer,.....  
4. The Assistant Executive Engineer,.....  
5. The Assistant Engineer, .....  
6. DBA for Publishing in KWA Website.
- Copy to: 7. PA to MD/CA to CE(HRD&GL)/CA to DCE(GL)/ CA to Sr.AO/AO(Admn &Estt)/JS(Admn&Estt)/F/SF.