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KERALA WATER AUTHORITY

Jalabhavan
Thiruvananthapuram – 695033
Kerala - India

PROCEEDINGS OF THE SENIOR ADMINISTRATIVE OFFICER

PRESENT : RENJITH R S

Sub: KWA - Admn - Provisional appointment of Lower Division Typist in the scale of pay of Rs.27200-73600 through Kerala Public Service Commission - Orders issued

No. **KWA-JB/9958/2025-E10**

Dated:23-01-2026

Read: 1. Advice Letter No. RIB-1/15/2025-KPSC dated, 01.12.2025 of the Secretary, Kerala Public Service Commission, Thiruvananthapuram
 2. GO (P) NO. 77/2024/Home dated 05/11/2024
 3. Rule 3(c) of KS &SSR 1958

ORDER

The under mentioned candidates have been advised by Kerala Public Service Commission for appointment as Lower Division Typists in the scale of pay of Rs.27200-73600 under clause (1) of sub rule (a) of Rule 9 of the General Rules as provided for Rule 10 (b) of KS & SSR, 1958 through Kerala Public Service Commission as per read 1 above are posted to the station mentioned against their names.

Sl. No	Sl. No. in Advice	Name and address	Date of Birth & PCN	Qualification & Experience	Posted to
				Plus 2	

1	1	<p>SARATH A V DEVI VILASAM KADAKKAL KOLLAM 691536</p> <p>DA-LV turn</p>	<p>05.05.1991 240017443</p>	<p>(Commerce with Computer Applications) KGTE (Typewriting English and Computer Word Processing (Lower) KGTE (Typewriting Malayalam and Computer Word Processing (Lower) Bcom (Taxation)</p>	<p>WATER SUPPLY SUB DIVISION CHOONDY PUTHENCHR UZ</p>
2	2	<p>SREELEKSHMI B SREEPADMAM THAZHAVA KADATHOOR P O KOLLAM 690523</p> <p>BC Turn</p>	<p>01.04.1998 250011070</p>	<p>DCA (Computer Applications) KGTE (Typewriting English and Computer Word Processing (Lower) KGTE (Typewriting Malayalam and Computer Word Processing (Lower) BSc Physics</p>	<p>P H DIVISION P ATHANAMTHIT TA</p>
3	3	<p>STEPHY MOL K S AMBIKA VILASAM IRUMPIL ARUVIPPURAM P O THIRUVANANTHAPURAM 695126 COMMUNICATION ADDRESS DEEPU BHAVAN ARUMALLOOR VANDITHADAM KARAKONAM P O THIRUVANANTHAPUR</p>	<p>26.05.1995 250011364</p>	<p>DCA (Computer Applications) KGTE (Typewriting Malayalam (Lower) KGTE (Typewriting English and Computer Word Processing (Lo</p>	<p>WATER SUPPLY SUB DIVISION KALAM ASSERY</p>

		AM 695504 BC Turn		wer) BSc Physics	
4	4	SREE LEKSHMI S S PUTHAVILA PUTHE N VEEDU VADACODE PERUMPAZHUTHOOR P O THIRUVANANTHAPUR AM 695126 COMMUNICATION AD DRESS SREEKALA BHAVAN KIZHAKKETHOTTAM PLAMOOTTUKADA P O THIRUVANANTHAPUR AM 695122 OC Turn	26.10.1996 240008484	DCA (Comp uter Applicat ions) KGTE (Typewriting English (Lo wer) KGTE (Type writing Mala yalam (Low er) BSc Zoology	WATER SUPPLY DIVISI ON KOCHI
5	5	ANISHA K R KONNACKAL HOUSE MOOLAMATTOM ELAPPALLY P O IDUKKI 685589 BC Turn	11.08.1998 220019997	Plus 2 (Com merce with C omputer App lications) KG TE (Typewri ting English (Lower) KGTE (Type writing Mala yalam (Lowe r) Bcom (Finan ace and Taxa tion)	P H CIRCLE IDU KKI
6	6	AMRUTHA P R PUTHENKARI HOUSE KATTIKKONAT ROAD KUMBALANGHI P O ERNAKULAM	04.07.1995 240008680	DCA (Comp uter Applicat ions) KGTE (Typewriting English and Computer W ord Processin g (Lower) KGTE (Type	SEWERAGE SU B DIVISION KO CHI-1

		682007 BC Turn		writing Malayalam and Computer Word Processing (Lower) BSc Mathematics	
7	7	ARCHANA P S PAPPALAYIL H AYARKUNNAM KOTTAYAM 686564 BC Turn	12.12.1999 250011335	DCA (Computer Applications) KGTE (Typewriting malayalam (Lower) KGTE (Typewriting English and Computer Word Processing (Lower) BSc Zoology	PROJECT DIVISION PERUMBAVOOR
8	8	VARSHA R THUSHARA, NJEKKKADU VADASSERIKONAM P O THIRUVANANTHAPURAM 695143 DA-LD/CP Turn	25.01.1993 240008323	Plus 2 (Computer Science Optional) KGTE (Typewriting Malayalam (Lower) KGTE (Typewriting English and Computer Word Processing (Lower) BSc (Computer Science)	PH DIVISION MUVATTUPUZHA
9	9	MADHURI P L ELAMPURAM T C -8/1073 (3) MYTHRI NAGAR VALIYAVILA THIRUMALA P O THIRUVANANTHAPURAM	19.05.1992 250011369	Plus 2 (Computer Science Optional) KGTE (Typewriting English and Computer Word Processing (Lower) KGTE (Typewriting Malayalam and C	PH DIVISION PAINAVU

		695006 OC Turn		computer Word Processing (Lower) BTech (Electronics and Communication Engineering)	
10	10	ARYA S SUJA BHAVAN PARAMESWARAM MUDAKKAL TRIVANDRUM COMMUNICATION ADDRESS SUJA BHAVAN PARAMESWARAM MUDAKKAL TRIVANDRUM BC Turn	05.10.1992 240008383	Plus 2 (Commerce with Computer Application) KGTE (Typewriting English and Computer Word Processing (Lower)) KGTE (Typewriting Malayalam and Computer Word Processing (Lower)) Bcom Commerce	P H SUB DIVISION PAINAVU
11	11	NITHEESH KRISHNAN R KOVIL VILLA HSRA C 20 TC 50/822 KALADY KARAMANA P O THIRUVANANTHAPURAM 695002 EWS Turn	15.12.1991 230029014	DCA (Computer Applications) KGTE (Typewriting English and Computer Word Processing (Lower)) KGTE (Typewriting Malayalam and Computer Word Processing (Lower)) BTech (Electronics and Communication)	P H CIRCLE THIRUVALLA
				DCA (Comp	

12	12	SRAVANA S S PUNNAVILAYIL HOUSE PULINKUDY MULLOOR P O THIRUVANANTHAPURAM 695521 OC Turn	02.11.1999 230000228	uter Applicat ions) KGTE (Typewriting English and Computer W ord Processin g (Lower) KGTE (Type writing Mala yalam and C omputer Wor d Processing (Lower) BSc (Mathe matics)	P H SUB DIVISI ON THODUPUZ HA
13	13	ARYA NAIR R S ALUVILA VEEDU THONNAKKAL KUDAVOOR P O TRIVANDRUM 695313 OC Turn	09.09.1998 200005950	Diploma inC omputer App lications KG TE (Typewri ting English and Compute r Word Proce ssing (Lower) KGTE (Type writing Mala yalam and C omputer Wor d Processing (Lower) BSc Physics	SRI NETTOOR , KOCHI
14	14	DEEPA AP G B BHAVAN SASTHAVATTOM THIRUVANANTHAPURAM 695305 BC Turn	23.05.1994 220016506	Plus 2(Comp uter Science Optional) K GTE (Typew riting Englis h (Lower) KGTE (Type writing Mala yalam (Lowe r) BSc (Mathe matics)	PROJECT DIVISI ON KANNUR
		SOUMYA N KARAKKATTUVILA KALLAMPOTTA PUTH			

15	15	EN VEEDU VADAKKEVILA BALARAMAPURAM P O THIRUVANANTHAPUR AM COMMUNICATION AD DRESSS 296/A NALINI BHAVAN THANNIKUZZHI BALARAMAPURAM P O 695501 BC Turn	16.12.1992 190020451	VHSE (Acco untancy and Auditing)DC A (Computer Applications) KGTE (Type writing Mala yalam and C omputer Wor d Processing (Lower) Bcom Comm erce	WATER SUPPLY DIVISI ON KANNUR
16	16	ANAGHA MURALI M S KARUVANKANDY HO USE BALUSSERY VATTOLI BAZAR KOZHIKODE 673612 BC Turn	10.08.1996 240010261	DCA (Comp uter Applicat ions) KGTE (Typewriting Malayalam (Lower) KGTE (Type writing Engli sh and Comp uter Word Pr ocessing (Lo wer) BTech (Elect rical and Ele ctronics Engi neering)	HEAD WORKS S UB DIVISION PERUVANNAM OOZHI
17	17	ANFAR N 6/336 KANNIYAMKATTUPA RAMBU POOJA GARDENS KUP PIYODE MARUTHAROAD PALAKKAD 678007 OC Turn	31.07.2000 250032265	Plus 2 (Com puter Science Optional) Di ploma in Sec retarial Practi ce (General) BSc (Electro nics)	P H SUB DIVISI ON TIRUR
				Diploma in C	

18	18	MOHAMED IRSHAD P PALAKKAPARAMBIL HOUSE KANCHIPPURA KARIPOL MALAPPURAM 676552 BC Turn	14.04.1994 230017444	Computer Applications KGTE (Typewriting English and Computer Word Processing (Lower)) KGTE (Typewriting Malayalam and Computer Word Processing (Lower)) BSc Botany	P H DIVISION E DAPPAL
19	19	ATHULYA B KRISHNAN CHETTIYANKANDY AMBALITHAZHA PERAMBRA KOZHIKODE COMMUNICATION ADDRESS CHETTIYAMKANDY AMBALITHAZHA CHENOLI ROAD PERAMBRA (PO) 673525 (PIN) OC Turn	28.03.1993 230034885	DCA (Computer Applications) KGTE (Typewriting English (Lower)) KGTE (Typewriting Malayalam (Lower)) BCA (Computer Applications)	CHIEF ENGINEER NORTHERN REGION OFFICE KOZHIKODE

The candidates are hereby directed to join duty within 15 days from the date of this order

The appointee shall produce the following original documents at the time of joining duty.

- i. Certificate to prove the age and qualifications with a self attested copy.
- ii. The Medical Fitness Certificate obtained from Medical Officer not below the rank of a Civil Surgeon with finger impression and photo attested as prescribed in G.O(P) No.20/2011/P & ARD dated 30.06.2011 (published in KWA Website).
- iii. Duly filled Annexure 1 Form for Police Verification as per G.O. (P)No.79/2009/Home dated 05.06.2009. An amount of Rs.1000/- to be remitted by the incumbent towards the fee for police verification in the Head of Account

'0055-00-103-Fees, fines and forfeitures' in the Government Treasury vide ref 2nd cited.

- iv. Form for details of the movable & immovable property to be filled at the time of joining in service as per G.O(P) NO.171/2016 dated 15.11.2016.
- v. Recent Passport size photograph (4 Nos.)
- vi. Identification Proof (Voters Identity Card/Aadhar Card) with one self attested copy.
- vii. Other relevant certificates (Community Certificate/Non Creamy layer Certificate/EWS/Disability Certificate etc) if any with a self attested copy.

The following action should be taken by the Head of Offices/Controlling Officers while admitting the candidates to join duty

1. The candidate shall be allowed to join duty only after verifying the above said documents produced by the candidates. Proforma of Verification Certificate is available in the website of KWA. The joining report of the candidate shall be submitted within 15 days to this office without fail.

2. The Service Book (e service book) should be opened within 7 days from the date of joining.

3. The following documents of the candidates shall be forwarded to this office within 15 days from the date of joining duty without delay

a. Attested copies of the pages of e Service Book (i.e., e Service Book pages 1 to 7, 28 and 49) .details of previous service recorded, if any and copy of identification certificate pasted in the e-Service Book of the incumbents as stipulated in the G O (P) No. 20/2011/P &ARD dated, 30.6.2011

b. The duly filled up Annexure I Form for Police Verification of the incumbents at the time of their joining duty along with challan of Rs.1000/- to be remitted by the incumbent towards the fee for police verification in the Head of Account '0055-00-103-Fees, fines and forfeitures' in the Government Treasury vide ref.2 2nd cited

c. The original OTV certificate issued by KPSC shall also be forwarded along with the above.

4. While recording the details of PSC Advice and Appointment order in the Service Book, the details of quota on which the candidate is appointed i.e., whether on merit quota or reservation quota should also be recorded in the Service Book as per G.O. (P)No.125/ 2016/Fin dated 29-08- 2016.

5. The Form of "Details of the movable and immovable properties to be filed at the time of joining service" obtained from the candidate as per G.O.(P)No.171/2016/Fin dated, 15.11.2016 should be pasted in the Service Book

6. Action shall be taken by the controlling officer to enroll the candidates in to National Pension Scheme introduced vide G.O.(P)No.20/2013/Fin dated 07-01-2013

7 . As Per G.O (P) No.45/91/P & ARD dated 30.12.1991, the applications for corrections of Date of Birth if any needed in the case of a Govt. employee shall hereafter made within five years ones entry in service.

This appointment will be regularized subsequently on verification of character

and antecedents by the Police department and after obtaining verification certificate from the Kerala Public Service Commission. **He /She will be on probation from the date of joining service, for a period of two year on duty within a continuous period of three years in this department**

If the candidate not joined for duty within 15 days from the date of the order, the same should be informed to this office at the earliest for reporting NJD vacancies to PSC.

RENJITH R S
ACCOUNTS OFFICER

To 1. All Incumbents

Copy To: 1.The Chief Engineer.....
2. The Superintending Engineer.....
3. The Executive Engineer.....
4. The Assistant Executive Engineer.....
5.The Assistant Engineer.....

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/Sr.AO AO (Admin.) /SS.I/JS I./DBA-to publish in Official Website