

**Website: [www.kwa.kerala.gov.in](http://www.kwa.kerala.gov.in)**  
**Mobile/ Whatsapp: +919495998258**

**Tel. 0471-2738300**  
Consumer Helpline Number  
**1916 [24X7] [Toll Free]**  
**1916cckwa@gmail.com**



**KERALA WATER AUTHORITY**

**Jalabhavan**  
**Thiruvananthapuram – 695033**  
**Kerala - India**

File No. **KWA/JB/739/2025-E9**

Dated: 25-01-2025

**Endt on File No. KWAJB/739/2025-E9 25-01-2025**

Copy of the Government Circular regarding Republic Day Celebrations 2025 forwarded to all the Controlling Officers for strict compliance. Copy of the Circular is enclosed herewith.

SURAJA NAIR  
CHIEF ENGINEER  
Signed by  
Suraja Nair

Date: 25-01-2025 14:41:20



**GOVERNMENT OF KERALA**  
**GENERAL ADMINISTRATION (PROTOCOL) DEPARTMENT**

No.Pro 5/4/2025-GAD

Thiruvananthapuram,  
Dated:18-01-2025

**CIRCULAR**

Sub: GAD - National Day Celebrations- Republic Day Celebrations  
2025-Adherence to the Guidelines- Reg.

The Republic Day Celebrations 2025 shall be celebrated in a  
befitting manner.

All officers, members of staff of State Government offices/Public  
Sector Undertakings/ Autonomous Bodies/  
Universities/Colleges/Schools/Local Self Government Institutions under  
the State Government shall attend the Republic Day functions.

**State Capital**

The ceremony in the State capital would consist of a ceremonial  
parade unfurling of the National Flag at 9.00 am by the Hon'ble  
Governor, Ceremonial Parade, Playing of the National Anthem,  
Presentation of Guard of Honour by the Army, Air Force, Police, Para  
Military Force, Mounted Police, NCC, Scouts etc., followed by speech  
by the Governor and singing of patriotic songs by the students.

**District level**

A similar ceremony in the morning at or after 9.00 am should be  
held at the district level, which may inter alia, consist of unfurling of the  
National Flag by a Minister, playing of the National Anthem, Parade by  
State Police Personnel, Home Guards/NCC, Scouts, speech by the

Minister.

**Sub-divisional Level/Block level**

Ceremonial Hoisting of the National Flag at or after 9.00 am by a Sub divisional Magistrate/ Block Panchayat President accompanied by a speech by the VIP, unfurling of the Flag, singing of National Anthem, etc.

**Panchayat/Municipality/Corporation Head Quarters**

Ceremonial Hoisting of the National Flag at or after 9.00 am by the Panchayat President/Municipal Chairperson/Mayor accompanied by a speech, singing of the National Anthem and patriotic songs, etc.

**Public Offices /Schools/ Colleges/Health Institutions**

Ceremonial Hoisting of the National Flag at or after 9.00 am by the Heads of Departments/ Offices/ educational institutions/ health institutions accompanied by the singing of the National Anthem, speech by the Heads of the Departments/Offices/Educational Institutions, singing of patriotic songs etc. The Heads of Departments/Offices/ Institutions should ensure participation of the maximum number of staff and students in this endeavor with due regard to the provisions of the Flag Code 2002.

**General instructions:**

The audience shall stand in attention when the National Anthem is sung.

All officers in uniform shall salute when the National Salute is given.

MAKE/SUPPLY/SALE/USE of National flag made of plastic is a

prohibited activity.

Green Protocol shall be observed during the celebrations.

The above instructions shall be followed scrupulously while celebrating the Republic Day.

**K R JYOTHILAL**  
**ADDITIONAL CHIEF SECRETARY**

To:

All Additional Chief Secretaries/ Principal Secretaries/Secretaries/  
Special Secretaries to Government

The Additional Chief Secretary to Governor, Kerala Raj Bhavan,  
Thiruvananthapuram

The Secretary, Kerala Legislative Assembly

The Law Secretary

The Secretary, Kerala Public Service Commission,  
Thiruvananthapuram

All Heads of Departments/ All Districts Collectors

The Private Secretary to Chief Minister

The Private Secretaries to Ministers

The Private Secretary to Leader of Opposition

The Registrar General, High Court of Kerala, Kochi

The Advocate General, Ernakulam

All Departments/ Sections of Secretariat including Finance and  
Law

Heads of all Public Sectors Undertakings

The Registrars of all Universities in Kerala

The OSD to Chief Secretary

The Director, Information and Public Relations Department (For


wide publicity)

The Web and New Media

P A to Additional Chief Secretary (GAD)

Stock File/Office Copy

Forwarded/By order

A handwritten signature in blue ink, consisting of several stylized, overlapping loops and strokes, positioned over the text "Forwarded/By order".

**SECTION OFFICER**