

Website: www.kwa.kerala.gov.in
Mobile/ Whatsapp: +919495998258

Tel. 0471-2738300
Consumer Helpline Number
1916 [24X7] [Toll Free]



KERALA WATER AUTHORITY

Jalabhavan
Thiruvananthapuram – 695033
Kerala - India

PROCEEDINGS OF THE DEPUTY CHIEF ENGINEER
(GL), THIRUVANANTHAPURAM

PRESENT : SAIJU PURUSHOTHAMAN

Sub: KWA - Admn - Appointment of Driver Cum Office Attendant (LMV) In the scale of pay of Rs.25800-59300/- through Kerala Public Service Commission - Orders issued.

No.16431/E7/2022/KWA

Dated:05-09-2024

Read: 1.Advice Letter No. KLR IV(2)108/2018 dated, 24.07.2024 of the Regional Officer, Kerala Public Service Commission Kollam.
 2.Rule 3 (C) of KS & SSR 1958.
 3.G.O.(MS)29/2015/P &ARD dated, 19.11.2015.
 4.G.O.(MS)14/2017/Planning dated, 20.03.2017.
 5.G.O.(MS)7/2023/P &ARD dated, 18.04.2023.
 6. G.O (P) No. 1/2023/WRD dated 27.01.2023.

ORDER

The Regional Officer, Kerala Public Service Commission, Kollam, has advised the under mentioned candidate for appointment as Driver Cum Office Attendant (LMV) in the scale of pay of Rs.25800-59300/- to Kerala Water Authority as per read 1st above.

In this circumstance, The under mentioned candidate is temporarily appointed as Driver Cum Office Attendant (LMV) in the scale of pay of Rs.25800-59300/- under clause (1) of Sub Rule (a) of Rule 9 of the General Rules as provided for Rule 10 (b) of KS&SSR,1958 and provisionally posted as Driver Cum Office Attendant (LMV) in the Office noted against his name.

Sl. No.	Name and address of candidate	Date of Birth	Qualification & Experience	Name of Office posted.
1.	Sri. Ratheesh M.R. Mangalathu House Kodunga Kottayam Elamkulam P.O.-686514	02.08.1982	SSLC(General) LMV LMV- Badge	Project Division Kattapana, Idukki.

The candidate is hereby directed to join the new station within 15 days from the date of this order. The incumbent will be on probation for 2 years on duty within a continuous period of 3 years.

The appointee shall produce the following original documents at the time of joining duty.

- i. Certificate to prove the age and qualifications with a self attested copy.
- ii. The Medical Fitness Certificate obtained from Medical Officer not below the rank of a Civil Surgeon with finger impression and photo attested as prescribed in G.O(P) No.20/2011/P & ARD dated 30.06.2011 (published in KWA Website).
- iii. Duly filled Annexure 1 Form for Police Verification as per G.O. (P)No.79/2009/Home dated 05.06.2009.
- iv. Form for details of the movable & immovable property to be filled at the time of joining service as per G.O(P) NO.171/2016 dated 15.11.2016.
- v. Recent Passport size photograph (4 Nos.)
- vi. Identification Proof (Voters Identity Card/Aadhar Card) with one self attested copy.
- vii. Other relevant certificates (Community Certificate / Non Creamy layer Certificate / EWS / Disability Certificate etc).

The following action should be taken by the Head of Offices/Controlling Officers concerned while admitting the candidate to join duty:-

1. The candidate shall be allowed to join duty only after verifying the above said documents produced by the candidates. The joining report of the candidate along with one copy of the verification certificate shall be submitted within 15 days to this office without fail. Proforma of Verification Certificate is available in the website of KWA.

2..The e-Service Book should be opened within 7 days from the date of receipt of joining report from this office.

3.The following documents of the candidates shall be forwarded to this office within two weeks from the date of joining duty without delay

- i. Attested copies of the pages of e-Service Book containing Name, Address, Personal Identification Marks, Finger Impressions, Signature, Date of Joining Duty, (i.e., eService Book Pages 1,2,3,7, 28 &49).
- ii. The duly filled up Annexure I Form for Police Verification of the incumbents at the time of their joining duty. The photo of incumbent in the Annexure I and declaration part should be counter signed by the controlling officer.
- iii. The original OTV certificate issued by KPSC(duly filled) shall also be forwarded along with the above.

4. While recording the details of Public Service Commission Advice and Appointment order in the Service Book, the details of quota on which the candidate is appointed i.e., whether on merit quota or reservation quota should also be recorded in the Service Book

as per G.O(P) No.125/2016/Fin dated, 29.08.2016.

5. The Form of “Details of the movable and immovable properties to be filed at the time of joining service” obtained from the candidate as per G.O.(P)No.171/2016/Fin dated,15.11.2016 should be added in the Service Book.

6.Action shall be taken by the controlling officer to enroll the candidates in to National Pension Scheme introduced vide G.O.(P) No.20/2013/Fin dated 07.01.2013.

7.As per G.O (P) No.45/91/P & ARD dated 30.12.1991, the applications for corrections of date of birth if any needed in the case of a government employee shall hereafter be made within five years of ones entry in service.

Approved by,

DEPUTY CHIEF ENGINEER/SUPERINTENDING
ENGINEER/DIRECTOR/SECRETARY

To The incumbent (BY REGISTERED POST)

Copy To: 1.The Chief Engineer, Central Region, Kochi.
2.The Superintending Engineer, PH Circle Muvattupuzha.
3.The Executive Engineer, Project Division Kattapana, Idukki.
4.To publish in Website.

PA to MD/CA to CE(HRD&GL)/CA to DCE(GL)/ CA to
Sr.AO/AO(Admn&Estt)/DAO(Admn&Estt)/JS(Admn&Estt)/F/SF