

Website: www.kwa.kerala.gov.in
Mobile/ Whatsapp: +919495998258

Tel. 0471-2738300
Consumer Helpline Number
1916 [24X7] [Toll Free]
1916cckwa@gmail.com



KERALA WATER AUTHORITY

Jalabhavan
Thiruvananthapuram – 695033
Kerala - India

File No. KWA-JB/3276/2024-HC1(AUDIT)

Date: 25-07-2024

From
Finance Manager and Chief Accounts Officer.

To
All Executive Engineers
WS/PH/HW/Project Divisions
Sir,

Sub: Non remittance and improper accounting of Centage charges to the account of KWA-reg

Ref: 1.Order No. KWA/JB/P2/663/17 dated 24/09/2018 of the
Managing Director.

- 2.Reports of Internal Audit conducted at various ARUs of KWA
- 3.G.O(P) No. 28/2019/Fin dated 08.03.2019

As per order No. KWA/JB/P2/663/17 dated 24/09/2018 of the Managing Director, the rate of Centage charge is revised to 10% of the estimate amount in the case of LSGDs and ordered to continue the existing rate of 12.5% in the case of Quasi Government organizations and 22.5% in the case of private parties, to be collected as centage charges. As per the G.O cited 3, the centage rates were enhanced 5% annually and is reflected in the PRICE software. During the Internal

Audit covering the period 2022-2023 at various ARUs, it is noticed that the centage charge of various deposit amount has not been properly accounted as Revenue of KWA. It is observed that the centage charges are not being booked under the head **6511** as specified in Volume I Chart of Accounts, KWA Accounts Manual 1993. Though this Office is pooling the deposit funds from the Division Offices, the centage charges are not apportioned and accounted as the Revenue of KWA. The centage charges has to be booked in the respective head of account and to be deposited to the non- operative account. Hence all the ARUs are hereby directed to follow the instructions mentioned below.

- The centage charges shall be collected at enhanced rate as reflected in the PRICE Software
- All the ARUs, where the deposits from LSGDs /other agencies/private parties have been collected, shall properly account the centage charges in the appropriate head of account during the settlement of final bill of the respective work and deposit the same in the Non operative account.
- Those who have already remitted the deposit amount to the Head office account for the works which were completed, final bill paid and refund issued to the respective LSGDs/other agencies/private parties, but centage charges are not accounted, in such cases, a detailed statement showing name of work and centage charges received, has to be submitted to Head office. The controlling officers shall collect necessary funds from the deposits already transferred to Head office to remit the same to non operative account or make necessary book adjustments.
- The total amount of centage charges for a financial year against the

deposit received shall reflect in the trial balance of that particular financial year itself.

- From April 2024 onwards the accounting and remittance of Centage charges shall be done as and when the deposit works are completed and ensure that all the centage charges are accounted against the deposit works completed in that particular financial year.
- All DAOs of Divisions shall be responsible for the proper remittance and accounting of the centage charges

All ARUs shall submit an Action taken Report on or before 15.08.2024 to the undersigned.

Yours faithfully,

IA2 (AUDIT) KWA

For FM&CAO

Copy to PA to MD, PA to AM, PA to FM&CAO

Copy to AO (Accounts) AO(Funds)

