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KERALA WATER AUTHORITY

Jalabhavan
Thiruvananthapuram – 695033
Kerala - India

PROCEEDINGS OF THE SENIOR ADMINISTRATIVE OFFICER

PRESENT : BINDU M C

Sub: KWA - Admn – Provisional appointment to the post of Lower Division Typist through Kerala Public Service Commission – in the scale of pay of Rs 27200-73600 - Orders issued.

No.KWA-JB/3494/2024-E10

Dated:30-04-2024

Read: 1) Letter No. RIB-1/21/2023-KPSC dated 23.03.2024 of the Secretary, KPSC, Thiruvananthapuram.
 2) Rule 3(C) KS&SSR, 1958.

ORDER

The under mentioned candidates advised by Kerala Public Service Commission vide read 1st cited for appointment to the post of Lower Division Typist are provisionally appointed as Lower Division Typist in this organization in the scale of pay of Rs. 27200-73600/- under clause (1) of sub rule (a) of Rule 9 of the General Rules as provided for Rule 10 (b) of KS&SSR, 1958.

Sl.No.	Name & Address of the candidate	Date of Birth	Qualification & experience.	Date and time of Verification
1.	SAJINA K KOTTOL(HO) IRINGAL KOZHIKODE KOTTAKKAL(PO) 673521 Communication Address KUTTANVALLI(HO) VATAKARA KOZHIKODE IRINGAL(PO) 673521	10.12.1987	DCA (Computer Applications, KGTE (Typewriting English (Lower) KGTE Typewriting - Malayalam (Lower) B.com Cooperation.	07.05.2024 10.30 A.M.

2	KARTHIKA V LAILA MANDIRAM THALAKKULAM KOLLAM PUTHENKULAM P O 691302	30.09.1996	KGTE (Typewriting English (Lower) KGTE Typewriting - Malayalam (Lower) KGTE Typewriting - Malayalam and Computer Word Processing (Higher) BA English Language and Literature	07.05.2024 10.30 A.M.
3	ASWANI A S S M BHAVAN PLAVILA ANCHUMARAMKALA VELLARADA P O THIRUVANANTHAPURAM 695505 Communication Address S M BHAVAN THUDAICODU KILIYOOR VELLARADA P O THIRUVANANTHAPURAM 695505	28.05.1987	DCA (Computer Applications, KGTE (Typewriting English (Lower) KGTE Typewriting - Malayalam (Lower) BA(History) BEd(Social Science)	07.05.2024 10.30 A.M.
4	AKHILAMOL V G VAZHATHARAYIL NEENDOOR P O KOTTAYAM 686601 Communication Address VAIPIL PURAKKAD P O AMBALAPPUZHA 688561	30.05.1986	KGTE (Typewriting English and Computer Word Processing (Lower) KGTE Typewriting - Malayalam and Computer Word Processing (Lower) BSC Physics	07.05.2024 10.30 A.M.
5	RESHMA S RAKESH BHAVAN MELAMCODE PAZHAKUTTY P O NEDUMANGAD TRIVANDRUM 695561	21.08.1996	DCA (Computer Applications, KGTE (Typewriting English (Lower) KGTE Typewriting - Malayalam (Lower) B.com Finance).	07.05.2024 10.30 A.M.

6	JISHA P KANNUVAYAL KUNIYIL(HO) VATAKARA KOZHIKODE MADAPPALLY COLLEGE(PO) 673102 Communication Address GEETHALAYAM(HO) IRINGAL KOZHIKODE KOTTAKKAL (PO) 673521	01.01.1982	DCA (Computer Applications, KGTE (Typewriting English (Lower) KGTE Typewriting - Malayalam (Lower) BA Political Science.	07.05.2024 10.30 A.M.
7	SUJA T K THIRUMUKHATH HOUSE PAKKOM (PO) PULPALLY WAYANAD 673579 Communication Address KARKKAPURA HOUSE NAIKETTY P O SULTHAN BATHERY WAYANAD 673592	15.10.1993	Diploma in Secretarial Pracice(General) BCom(Commerce)	07.05.2024 10.30 A.M.

The advice of the candidate is subject to Rule 3(c) of the General Rules of the Kerala State and Subordinate Service Rules,1958. The candidates will report for verification before **the Senior Administrative Officer, Kerala Water Authority, Head Office, Jalabhavan, Vellayambalam, Thiruvananthapuram** on the Date and time noted against their name, with the following documents in original and self attested copies of the certificates mentioned.

1. Certificate to prove educational qualifications.
2. Candidates under respective reservation quota should bring original and attested copies of NonCreamy layer certificate/ Community Certificate /Disability Certificate whichever is applicable.
3. Medical Fitness Certificate obtained from a Medical Officer not below the rank of Civil Surgeon with finger impression and photo attested as prescribed in G.O.(P) No.20/2011/P&ARD dated, 30.06.2011.
4. Duly filled Annexure I Form for Police Verification as per G.O.(P)No.79/2009/Home dated, 05- 06- 2009
5. Form for "Details of the movable and immovable properties to be filed at the time of joining service" as per G.O.(P)No.171/2016/Fin dated, 15-11-2016.
6. 4 copies of recent passport size photograph.
7. Voters Identity Card/ Aadhaar Card.

If the candidates selected for the post are having any employment under Govt. service or any quasi Government undertaking or others, the relieving order from that institution should be produced at the time of joining duty in this department. [The specimen of Medical Certificate, Movable & immovable property statement and Form for the Police Verification (Annexure I) are available in the notice board of the KWA official website (<https://kwa.kerala.gov.in>) under the

link - "Form to be submitted by Freshly appointed Employees"] Posting orders will be issued separately.

Signed by **BINDU M C**
Bindu M C **Senior Administrative Officer (I/C)**
Date: 30-04-2024 13:36:39

To 1. The incumbents.

Copy To: 1. PA to MD/CA to CE(HRD & GL)/CA to Dy CE(GL)/CA to Sr.AO/AO(Admin & Estt)/JS(Admn&Estt)/Stock File