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KERALA WATER AUTHORITY

Jalabhavan
Thiruvananthapuram – 695033
Kerala - India

PROCEEDINGS OF THE DEPUTY CHIEF ENGINEER (GL), **THIRUVANANTHAPURAM**

PRESENT : SAIJU PURUSHOTHAMAN

Sub: KWA - Admn - Appointment of Driver Cum Office Attendant (Medium/Heavy/ Passenger/Goods Vehicle) on the scale of pay of Rs.25800-59300/- through Kerala Public Service Commission - Orders issued.

No.16431/E7/2022/KWA

Dated:29-02-2024

Read: 1.Advice Letter No. KLR III(2)2407/2016(2) dated, 29.12.2023 of the Regional Officer, Kerala Public Service Commission Kollam.
 2.Rule 3 (C) of KS & SSR 1958.
 3.G.O.(MS)14/2017/Planning dated, 20.03.2017.
 4.This office order of even number dated 10.02.2024.

ORDER

The Regional Officer, Kerala Public Service Commission, Kollam, has advised the under mentioned candidate for appointment as Driver Cum Office Attendant (Medium / Heavy / Passenger / Goods Vehicle) in the scale of pay of Rs.25800-59300/- to Kerala Water Authority as per read 1st above.

In this circumstances, he is temporarily appointed as Driver Cum Office Attendant (Medium/Heavy/Passenger/Goods Vehicle) in the scale of pay of Rs.25800-59300/- under clause (1) of Sub Rule (a) of Rule 9 of the General Rules as provided for Rule 10 (b) of KS&SSR,1958 and provisionally posted as Driver Cum Office Attendant (Medium/Heavy/Passenger/Goods Vehicle) in the Office noted against his name.

Sl. No.	Name and address of candidate	Date of Birth	Qualification & Experience	Name of Office posted.
1.	Sri. Narayanan V. O., Priyalayam, Chooliyad, Kannur, Malappattam-670631.	15.05.1991	HDV - Badge SSLC(General) LMV HDV LMV- Badge	Water Works West Sub Division Pongumoodu.

The candidate is hereby directed to join the new station within 15 days from the date of this order. The incumbent will be on probation for 2 years on duty within a continuous period of 3 years.

If the candidates selected for the post are having any employment under Government service or any quasi-Government undertaking or others, the relieving order from that institution should be produced at the time of joining duty in this department.

The following action should be taken by the Head of Offices/Controlling Officers concerned while admitting the candidate to join duty, after verification from this office:-

1. The incumbent shall be allowed to join duty only on production of the original verification certificate duly authenticated by the undersigned. The joining report of the incumbent shall be reported to this office without fail.
2. The Service Book should be opened within 7 days from the date of receipt of joining report from this office.
3. The following documents of the candidates shall be forwarded to this office within two weeks from the date of joining duty without delay.
 - i. Attested copies of the pages of Service Book containing Name, Address, Personal Identification Marks, Finger Impressions, Signature, Date of Joining Duty, (i.e., Service Book Pages 1,2,3,4,5,15 and 16) details of previous service recorded, if any and copy of identification certificate pasted in the Service Book of the incumbents as stipulated in the G.O.(P)No.20/2011/P&ARD Dated, 30.06.2011.
 - ii. The duly filled up Annexure I Form for Police Verification of the incumbents at the time of their joining duty.
4. While recording the details of Public Service Commission Advice and Appointment order in the Service Book, the details of quota on which the candidate is appointed i.e., whether on merit quota or reservation quota should also be recorded in the Service Book as per G.O(P) No.125/2016/Fin dated, 29.08.2016.
5. The Form of "Details of the movable and immovable properties to be filed at the time of joining service" obtained from the candidate as per G.O.(P)No.171/2016/Fin dated,15.11.2016 should be pasted in the Service Book.
6. Action shall be taken by the controlling officer to enroll the candidates in to National Pension Scheme introduced vide G.O.(P) No.20/2013/Fin dated 07.01.2013.
7. As per G.O (P) No.45/91/P & ARD dated 30.12.1991, the applications for corrections of date of birth if any needed in the case of a government employee shall hereafter be made within five years of ones entry in service.

Approved by,

Signed by
 Saiju Purushothaman
 Date: 29-02-2024 11:18:06

SAIJU PURUSHOTHAMAN

DEPUTY CHIEF ENGINEER / SUPERINTENDING ENGINEER/PROJECT DIRECTOR

I/48838/2024

To The incumbent (BY REGISTERED POST)

Copy To: The Chief Engineer,Region

The Superintending Engineer,.....

The Executive Engineer,.....

The Assistant Executive Engineer,.....

The Assistant Engineer,

To publish in Website.

PA to MD/CA to CE(HRD&GL)/CA to DCE(GL)/ CA to
Sr.AO/AO(Admn&Estt)/DAO(Admn&Estt)/JS(Admn&Estt)/F/SF