

**Website: [www.kwa.kerala.gov.in](http://www.kwa.kerala.gov.in)**  
**Mobile/ Whatsapp: +919495998258**

**Tel. 0471-2738300**  
**Consumer Helpline Number**  
**1916 [24X7] [Toll Free]**  
**1916cckwa@gmail.com**



## **KERALA WATER AUTHORITY**

**Jalabhavan**  
**Thiruvananthapuram – 695033**  
**Kerala - India**

### **PROCEEDINGS OF THE DEPUTY CHIEF ENGINEER(GL)**

#### **PRESENT : SAIJU PURUSHOTHAMAN**

Sub: KWA - Establishment - Declaration of Probation in the cadre of Lower Division Clerk  
- Orders issued.

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No.KWA-JB/303/2024-E10

Dated:22-01-2024

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Read: 1. Advice Letter. KLR III(1)2953/2017(2) dated,08.11.2021 of the Regional Officer, Kerala Public Service Commission, Kollam.  
2. Proceedings No. 14002/E10/2018/KWA(1) dated, 01.01.2022 &11.01.2022 of the Deputy Chief Engineer (Gl), Jala Bhavan, Thiruvananthapuram.  
3. Proceedings No.KWA/JB/1550/2023-E10 dated, 20.11.2023 of the Deputy Chief Engineer (Gl.), Jala Bhavan, Thiruvananthapuram.  
4. Rule 19 to 21 of the General Rules of KS&SSR.

### **ORDER**

As per the advice from Kerala Public Service Commission read (1) above and proceedings cited (2) above, the below named 4 candidates were appointed as Lower Division Clerks in Kerala Water Authority. Their service was regularized as per the proceedings read (3) above. As per the existing rules, lower division clerks have to undergo probation for a period of two years on duty within a continuous period of three years of service. Within this period they are to pass the obligatory departmental test on Manual of Office Procedure(M.O.P).

In these circumstances below mentioned Lower Division Clerks deemed to have commenced their probation in the cadre of Lower Division Clerks on the dates noted in column (3) below and declared to have completed satisfactorily with effect from the date mentioned in column (6).Details of MOP noted in column, (5) . They have not availed any leave other than the participation of 2 days National strike(28.03.2022,29.03.2022 treated as Diesnon) during the probation period.

(1)	(2)	(3)	(4)	(5)	(6)
Sl. No.	Name and Office	Date of Commencement of probation.	Date by which probation is satisfactorily completed	Certificate ID of MOP	Date of effect declaration of Probation
1	Anjana M A Head Office, Jalabhavan,TVM.	03.01.2022 F N	04.01.2024A.N.	152972 dt.15.09.2022	05.01.2024F.N.
2	Amitha A S Head Office, Jalabhavan,TVM.	03.01.2022 F N	04.01.2024A.N.	152953 dt.15.09.2022	05.01.2024 F.N.
3	Vidhya U Head Office, Jalabhavan,TVM.	03.01.2022 F N	04.01.2024A.N.	169414 dt.27.03.2023	05.01.2024 F.N.
4	Arya Chandran A R Head Office, Jalabhavan,TVM.	13.01.2022 AN	15.01.2024 AN	154542 dt. 26.09.2022	16.01.2024 F.N.

Thus it is hereby ordered that the probation of the above listed 4 candidates in the cadre of Lower Division Clerk is declared to have completed satisfactorily as per the details noted above. Irregular increments, if any, sanctioned prior to declaration of probation shall be recovered.

Signed by  
Saiju Purushothaman

Date: 22-01-2024 16:31:04

SAIJU PURUSHOTHAMAN

DEPUTY CHIEF ENGINEER / SUPERINTENDING ENGINEER/PROJECT DIRECTOR

To 1. The incumbents.

Copy To: 1. CA to CE(HRD & GL)/DCE(GI)/Sr.AO/AO(Estt & Admn)/SS.I  
/JS/E16/E17/File/SF.