

PROCEEDINGS OF THE MANAGING DIRECTOR,
KERALA WATER AUTHORITY, TRIVANDRUM.

Sub : KWA- KUDUMBASREE-Engagement of Kudumbasree personnel as temporary arrangement for meter reading – streamlining of procedure based on the Agreement -reg.

Kerala Water Authority

No. KWA/ HO/RMC/R2/3257/2006

Dated 19/06/2008

Read: 1.Item No.VIII (10) of 299th Board Meeting of Kerala Water Authority held on 21/08/2007

2. Item No.II (10) and Resolution No.7673 of 308th Board Meeting of Kerala Water Authority held on 31/05/2008.

3. Agreement signed between the Managing Director, Kerala Water Authority and Executive Director Kudumbasree dt 18/06/2008

ORDER

As per the directions contained in Resolution vide item No.2 above Kerala Water Authority has entered into an agreement with The Executive Director, M/S Kudumbasree,Thiruvananthapuram to make meter reading more effective. The Existing sanctioned posts of Meter Readers of Kerala Water Authority is inadequate to take the meter readings of water supply connections. Consequently meter readings and billings are not done properly. To ensure that meter readings are taken regularly viz bimonthly or in six months as the case may be, the Authority has decided to engage kudumbasree representatives for meter reading work. Their wages shall be paid as per the existing G.O.(p)NO.313/06/Fin Dt.27/07/2006.

In this regard Authority entered into an agreement with the Executive Director of M/s Kudumbasree on 18/06/2008. The Terms and conditions of the agreement include supply of trained Meter Readers from Kudumbasree, remuneration payable, duties and responsibilities of Meter Readers etc.

They are responsible for taking meter reading in respect of minimum 1600 or 1200 meters in respect of urban or rural areas as the case may be with in a period of two months. Divisional officers shall update a list of consumers and shall engage the required no of Meter Readers. The requirement of Meter Readers should be reported to the concerned CDS of Kudumbasree which is functioning in the concerned Local self Government institutions.They will provide Meter Readers as per the demand of Kerala Water Authority officers.Their wages shall also be given through the CDS of Kudumbasree.

The minimum required qualification of Meter reader is pass in SSLC. They shall be given training at the concerned Division offices of Kerala Water Authority at the expense of Kudumbasree. They shall also be given suitable training for collecting arrears of water charges from public, finding out and

reporting of activities such as unauthorized alteration, theft of water, consumption for non-domestic purpose by domestic consumer etc.

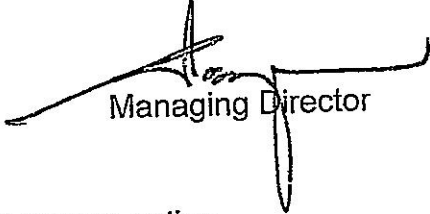
The Meter Readers engaged through Kudumbasree should be physically fit to carry out their duties. They are bound to carry out their duties as per rules and regulations of Kerala Water Authority from time to time. If any deviation in this regard is observed, Kudumbasree will remove such Meter Readers and shall provide suitable substitutes on request from Authority.

The Meter readers engaged through Kudumbasree shall not be having any right for appointment as permanent / temporary Meter Readers of Kerala Water Authority. They should be present in the office from 3 PM to 5 PM for attending complaints from the public. The Payment of wages for the Meter Readers shall be regulated as per item no.13 of the agreement and it should be paid through the concerned CDS of Kudumbasree before the 5th of the succeeding month.

Meter reading taken by them may be thoroughly verified before effecting payment.

Hence it is directed that in future Meter readers shall be engaged only through Kudumbasree as per terms and conditions agreed to the enclosed agreement.

Encl. Agreement 1.No.


Managing Director

To

All Chief Engineers/Superintending Engineers for follow up action

All Executive Engineers for follow up action

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