

**Website: [www.kwa.kerala.gov.in](http://www.kwa.kerala.gov.in)**  
**Mobile/ Whatsapp: +919495998258**

**Tel. 0471-2738300**  
**Consumer Helpline Number**  
**1916 [24X7] [Toll Free]**  
**1916cckwa@gmail.com**



## KERALA WATER AUTHORITY

**Jalabhavan**  
**Thiruvananthapuram – 695033**  
**Kerala - India**

### PROCEEDINGS OF THE SENIOR ADMINISTRATIVE OFFICER

#### **PRESENT : MINI KUMARI S**

Sub: KWA - Admn – Provisional appointment to the post of Lower Division Typist through Kerala Public Service Commission – in the scale of pay of Rs 27200-73600 - Orders issued

No.KWA-JB/194/2024-E10

Dated:09-01-2024

Read: 1) Letter No. RIB-1/21/2023/GW dated 16.12.2023 of the Secretary, KPSC, Thiruvananthapuram  
 2) Rule 3(C) KS&SSR, 1958.

#### **ORDER**

The under mentioned candidates advised by Kerala Public Service Commission vide read 1st cited for appointment to the post of Lower Division Typist are provisionally appointed as Lower Division Typist in this organization in the scale of pay of Rs. 27200-73600/- under clause (1) of sub rule (a) of Rule 9 of the General Rules as provided for Rule 10 (b) of KS&SSR, 1958.

Sl. No.	Name and Address of candidate	Date of Birth	Qualification and experience	Date & Time of Verification
1.	ASWATHY T R ASWATHY BHAVAN, MADATHIKONAM VEERANAKAVU P O, KATTAKADA THIRUVANANTHAPURAM 69557 2  Communication Address PUNARTHAM, CHAIKULAM VEERANAKAVU P O THIRUVANANTHAPURAM 695572	24.03.1993	DCA (Computer Applications)  KGTE Typewriting English and Computer Word Processing(Lower)  KGTE (Typewriting Malayalam and Computer Word Processing (Lower)  BA English Language and Literature.	20.01.2024 10.30 AM.

2.	BEENA A N B S HOUSE MUNDONIKKARA THIRUVANANTHAPURAM KALLARA P O 695608 Communication Address ANEESA MANZIL, PARAKKATTIL VEEDU ALAMCODE P O THIRUVANANTHAPURAM ALAMCODE P O- 695102	30.05.1981	DCA (Computer Applications) KGTE Typewriting English (Lower) KGTE (Typewriting Malayalam (Lower) BA History BEd Social Science	20.01.2024 10.30 AM.
3	LETTISHA V K PULITHOOKKIL KANJIRAMATTOM KOTTAYAM KANJIRAMATTOM 686585 Communication Address PULITHOOKKIL KAYOORI, ANICKADU, PALLICKATHODU KOTTAYAM, ANICKADU PO,686503	20.04.1979	DCA (Computer Applications) KGTE Typewriting English (Lower) KGTE (Typewriting Malayalam (Lower) BA Economics.	20.01.2024 10.30 AM.
4	VISHNU N U NOTTANTEPARAMBIL(H) ANAPUZHA P O THRISSUR -680667	05.03.1992	KGTE Typewriting English (Lower) KGTE (Typewriting Malayalam (Lower) BCom (Commerce) KGTE Computer Word Processing(Lower)	20.01.2024 10.30 AM.
5	REVATHY R RAMANIKA, T C 6/234I(5) TRA 68 MV ROAD, THITTAMANGALAM. VATTIYOORKAVU THIRUVANANTHAPURAM VATTIYOORKAVU.695013	21.05.1990	DCA (Computer Applications) KGTE Typewriting English (Lower) KGTE (Typewriting Malayalam (Lower) BSc Electronics.	20.01.2024 10.30 AM.

The advice of the candidate is subject to Rule 3(c) of the General Rules of the Kerala State and Subordinate Service Rules,1958. The candidates will report for verification before the **Senior Administrative Officer, Kerala Water Authority, Head Office, Jalabhavan, Vellayambalam, Thiruvananthapuram** on the Date and time noted against their name, with the following documents in original and self attested copies of the certificates mentioned.

1. Certificate to prove educational qualifications.
2. Candidates under respective reservation quota should bring original and attested copies of NonCreamy layer certificate/ Community Certificate /Disability Certificate whichever is applicable.
3. Medical Fitness Certificate obtained from a Medical Officer not below the rank of Civil Surgeon with finger impression and photo attested as prescribed in G.O.(P) No.20/2011/P&ARD dated, 30.06.2011.
4. Duly filled Annexure I Form for Police Verification as per G.O.(P)No.79/2009/Home dated, 05-06- 2009.
5. Form for “Details of the movable and immovable properties to be filed at the time of joining service” as per G.O.(P)No.171/2016/Fin dated, 15-11-2016.
6. 4 copies of recent passport size photograph.
7. Voters Identity Card/ Aadhaar Card.
8. If the candidates selected for the post are having any employment under Govt. service or any quasi Government undertaking or others, the relieving order from that institution should be produced at the time of joining duty in this department. [The specimen of Medical Certificate, Movable & immovable property statement and Form for the Police Verification (Annexure I) are available in the notice board of the KWA official website (<https://kwa.kerala.gov.in>) under the link - "Form to be submitted by Freshly appointed Employees"] Posting orders will be issued separately.

Signed by

Mini Kumari S

Date: 09-01-2024 15:25:24

MINI KUMARI S  
SENIOR ADMINISTRATIVE OFFICER

To 1. The incumbents

Copy To: 1. PA to MD/CA to CE(HRD & GL)/CA to Dy CE(GL)/CA to Sr.AO/AO(Admin & Estt)/JS(Admn&Estt)/Stock File.