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## KERALA WATER AUTHORITY

Jalabhavan  
Thiruvananthapuram – 695033  
Kerala - India

### PROCEEDINGS OF THE SENIOR ADMINISTRATIVE OFFICER

**PRESENT : MINI KUMARI S**

Sub: KWA - Admn – Provisional appointment to the post of Lower Division Typist through Kerala Public Service Commission – in the scale of pay of Rs 27200-73600 - Orders issued.

KWA-JB/4278/2023-E10

Dated:04-11-2023

Read: 1) Letter No. RIB(1)2854/2021/GW dt 16.10.2023 of the Secretary, KPSC, Thiruvananthapuram.  
2) Rule 3(C) KS&SSR, 1958.

### ORDER

The under mentioned candidates advised by Kerala Public Service Commission vide read 1st cited for appointment to the post of Lower Division Typist are provisionally appointed as Lower Division Typist in this organization in the scale of pay of Rs. 27200-73600/- under clause (1) of sub rule (a) of Rule 9 of the General Rules as provided for Rule 10 (b) of KS&SSR, 1958.

Sl. No.	Name and Address of candidate	Date of Birth	Qualification and experience	Date & Time of Verification
1.	ADILA S BAITHUL NOOR MATHRUKA NAGAR 111 THATTAMALA KOLLAM THATTAMALA 691020	23.08.1994	1. DCA (Computer Applications) 2. KGTE Typewriting English(Lower) 3. KGTE (Typewriting Malayalam (Lower) 4. BA Economics.	20.11.2023 10.30 AM.
			1. KGTE Typewriting	

2.	RESMI R RESMI BHAVANAM KOVOR KOLLAM ARINALLOOR PO	25.05.1991	English Computer Word Processing(Higher) 2. KGTE Typewriting Malayalam and Computer Word Processing (Lower) 3. B.Com (Commerce) 4. M.Com (Finance)	20.11.2023 10.30 AM.
3.	NITHYA M S MOHANA VILASAM POOZHANADU THIRUVANADHAPURAM	29.12.1995	1. DCA Computer (Applications) 2. KGTE Typewriting English (Lower) 3. KGTE Typewriting Malayalam(Lower) 4. BSc (Botany)	20.11.2023 10.30 AM.
4.	GEORGE JOSE KOCHUKAROTTU VAYATA KOTTAYAM VAYALA.686587	13.07.1992	1. Plus 2 (Commerce) 2. KGTE Typewriting English (Lower) 3. KGTE Typewriting Malayalam (Lower) 4. B.Com (Cooperation)	20.11.2023 10.30 AM.
5	SUJIN S J SUJIN N IVAS MATHIYODU CHARUVILA KADUVAYIL ATTINGAL P O TRIVAN DRUM ATTINGAL P O 695101 Communication Address SUJIN NIVAS MATHIYODE CHARUVILA KADUVAYIL ATTINGAL P O TRIVAN DRUM ATTINGAL P O 695101	22.12.1991	1. DCA (Computer Applications) 2. KGTE Typewriting English and Computer Word Processing(Lower) 3. KGTE Typewriting Malayalam and Computer Word Processing (Lower) 4. BSc (Zoology)	20.11.2023 10.30 AM.
6	JITHIN JOSEPH M MULAVARICKAL HOUSE AKANAD ERNAKULAM MUDAKUZHA P O 683546	19.09.1993	1. DCA (Computer Applications) 2. KGTE Typewriting English and Computer Word Processing (Lower) 3. KGTE Typewriting Malayalam and Computer Word Processing (Lower) 4. B.Com (Computer Application)	20.11.2023 10.30 AM.

7	MONISHA U THAIPARAMBIL MARU SOUTH KOLLAM ALUMKADAVU P O 690573	24.10.1993	1. Diploma in Commercial Practice (General) 2.B.Com (Cooperation)	20.11.2023 10.30 AM.
8	SHENA MARIA THOMAS MYLACKAL (H) KANJAR IDUKKI KANJAR,685592 Communication Address JOY BHAVAN, THADATHILPLACKEL HOUSE MALAYAM TRIVAN DRUM MALAYAM P O 695571	10.05.1989	1. DCA (Computer Applications) 2. KGTE Typewriting English (Lower) 3. KGTE Typewriting Malayalam (Lower) 4. BA English Language and Literature)	20.11.2023 10.30 AM.
9	ARUNIMA K R KAROTTUPURACKAL HOUSE CHEPPUKULAM THODUPUZHA, IDUKKI DIST, CHEPPUKULAM P O 685581	08.12.1993	1. Plus 2 (Commerce) 2. KGTE Typewriting English and Computer Word Processing (Lower) 3. KGTE (Typewriting Malayalam and Computer Word Processing (Lower) 4. BCom (Cooperation)	20.11.2023 10.30 AM.
10	ANUPAMA S RAJ MOOVAKKODE HOUSE THUVAYOOR NORTH, MANAKALA P O PATHANAMTHITTA DIST MANAKATA - 691551 Communication Address MOOVAKKODU HOUSE THUVAYOOR NORTH, MANAKALA P O PATHANAMTHITTA DIST MANAKALA - 691551	06.08.1989	1. DCA (Computer Applications) 2. KGTE Typewriting English(Lower) 3. KGTE Typewriting Malayalam (Lower) 4. BSc (Mathematics) 5. BEd (Mathematics)	20.11.2023 10.30 AM.
	SEREENA A			

11	AYAR HOUSE NEAR SERVICE CO-OP BANK, KOTTY KANNUR PAYYANUR P O-PIN- 670307	04.05.1986	1. VHSE (Office Secretariship) 2. BCom (Cooperation) 3. PG Diploma (from other institutions) 4. Computer Application	20.11.2023 10.30 AM.
12	RAHUL RAMANAN PARAYIDATH THAZHATH POOTHOTTA ERNAKULAM 682307	16.10.1994	1.KGTE Typewriting English(Lower) 2. KGTE Typewriting Malayalam (Lower) 3. B.Com (Computer Application)	20.11.2023 10.30 AM.
13	LIJAMOL EABU PAN DIYATHUMKUZHY KURISUM MOODU KOTTAYAM KURISUMMOODU, 686104	14.10.1990	1. KGTE Typewriting English(Lower) 2. KGTE (Typewriting Malayalam (Lower) 3. KGTE Computer Word Processing (Lower) 4. BCom (Taxation)	20.11.2023 10.30 AM.
14	ANAND M L LATHA BHAVAN MANNOTTUKONAM THIRUVANANTHAPURAM PAYYATTUVILA 695501	06.07.1996	1. DCA (Computer Applications) 2. KGTE Typewriting English (Lower) 3. KGTE Typewriting Malayalam (Lower) 4. BA (English Language and Literature)	20.11.2023 10.30 AM.

The advice of the candidate is subject to Rule 3(c) of the General Rules of the Kerala State and Subordinate Service Rules, 1958. The candidates will report for verification before the **Senior Administrative Officer, Kerala Water Authority, Head Office, Jalabhavan, Vellayambalam, Thiruvananthapuram** on the Date and time noted against their name, with the following documents in original and self attested copies of the certificates mentioned.

1. Certificate to prove educational qualifications.
2. Candidates under respective reservation quota should bring original and attested copies of NonCreamy layer certificate/ Community Certificate /Disability Certificate whichever is applicable.
3. Medical Fitness Certificate obtained from a Medical Officer not below the rank of Civil Surgeon with finger impression and photo attested as prescribed in G.O.(P) No.20/2011/P&ARD dated, 30.06.2011.
4. Duly filled Annexure I Form for Police Verification as per G.O.(P)No.79/2009/Home dated, 05-06- 2009.
5. Form for "Details of the movable and immovable properties to be filed at the time of joining service" as per G.O.(P)No.171/2016/Fin dated, 15-11-2016.

6. 4 copies of recent passport size photograph.

7. Voters Identity Card/ Aadhaar Card.

8. If the candidates selected for the post are having any employment under Govt. service or any quasi Government undertaking or others, the relieving order from that institution should be produced at the time of joining duty in this department. [The specimen of Medical Certificate, Movable & immovable property statement and Form for the Police Verification (Annexure I) are available in the notice board of the KWA official website (<https://kwa.kerala.gov.in>) under the link - "Form to be submitted by Freshly appointed Employees"] Posting orders will be issued separately.

Signed by

Mini Kumari S

Date: 04-11-2023 14:19:10

MINI KUMARI S

SENIOR ADMINISTRATIVE OFFICER

To 1. The incumbents.

Copy To: 1. PA to MD/CA to CE(HRD & GL)/CA to Dy CE(GL)/CA to Sr.AO/AO(Admin & Estt)/JS(Admn&Estt)/Stock File.