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 Consumer Helpline Number
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KERALA WATER AUTHORITY

Jalabhavan
Thiruvananthapuram – 695033
Kerala - India

File No. .KWA/JB/E9/5600/07

Dated: 23-09-2023

CIRCULAR

Sub:- KWA - Admn – Provisional Seniority List of Personal Assistant/Confidential Assistant as on 31.08.2023 Publishing - Regarding.

Ref: Final seniority list of Personal Assistant / confidential Assistant as on 01.06.2018 published on 26.09.2018.

Provisional Seniority List of Personal Assistant/Confidential Assistant as on 31.08.2023 is published herewith as per relevant details available in this office. Objections if any may be brought to the notice of the undersigned within seven days with supporting documents countersigned by the controlling officer. Any objections received after this date will not be considered and the undersigned is constrained to finalize the same on the presumption that the provisional list has not affected any vitiating elements. Final list will be published after verification of all documents.

Approved by

Signed by

Sethukumar S

Date: 23-09-2023 11:03:16

SETHUKUMAR S

CHIEF ENGINEER

To

All Chief Engineer's/Superintending Engineer's/Executive Engineer's/
 Assistant Executive Engineer's

I/29930/2023

Copy to:- PA to MD/CE(HRD&GL)/DCE(GL)/Sr.AO/AO(Admn)/SS.I&II/
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Coy to:- DBA for publishing in the KWA website.

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PROVISIONAL SENIORITY LIST OF PERSONAL ASSISTANTS AND CONFIDENTIAL ASSISTANTS AS ON 31.08.2023								
Sl. No	Name	Designation	Office	Qualification	Date of Birth	Advice date in the case of PSC/Date of order in the case of by transfer	Appointed through	Remarks
1	Smt. Noorjahan. P.Y	PA	O/o MD, KWA, Tvp	SSLC, Typewriting English and Malayalam (H), Shorthand English & Malayalam (H)	08.03.1973	23.10.1996	CES	
2	Smt. Deepa V.S	PA	O/o TM, Head Office, Tvp	B.Com, DCP	26.05.1979	30.06.1998	CES	
				BA, Typewriting English and Mala				

3	Smt. Geetha J	PA	O/o FM & CAO, Tvpm	Malayalam (H), Shorthand English & Malayalam (L)	25.05.1969	20.12.2000	PSC	
4	Smt. Maya E S	CA Sl. Gr.	O/o CE (HRD & GL)	Pre-Degree, DCP	25.05.1970	01.03.2001	PSC	
5	Smt. Milekha. C. Gopi	CA Sl. Gr.	O/o the CE, CR, Kochi	Pre-Degree, DCP	26.03.1976	29.03.2001	PSC	
6	Smt. Sindhu. P. S	CA Sl. Gr.	O/o the CE, Projects & Operations	MA, B.Com, DCP	27.05.1971	29.03.2001	PSC	
7	Smt. Manuja. L	CA Sl. Gr.	PH Circle, Kollam	SSLC, VHSE Office Secretaryship, NTC Computer & Programming	28.05.1979	31.05.2010	PSC	
8	Smt. Remya. M. M	CA Sl. Gr.	O/o the DCE, CE, CR, Kochi	B.Com, DCP	14.03.1983	08.06.2010	PSC	
9	Smt. Nithya. K	CA Sl. Gr.	PHC, Kannur	SSLC, DCP	02.04.1982	08.06.2010	PSC	
10	Sri. Sujith Kumar C	CA Sr. Gr.	PHC, Kozhikode	B.Com, Diploma in Shorthand & Typewriting, KGTE Computer Word Processing (L)	30.05.1972	21.06.2010	PSC	
11	Smt. Prameela. M. Mannath	CA Sr. Gr.	O/ of the CE, NR	BA, Diploma in Secretarial Practice, PGDCA	25.01.1976	21.06.2010	PSC	
12	Smt. Swapna. N	CA Sr. Gr.	O/o Superintending Engineer, PH Circle, Malappuram	SSLC, DCP	02.04.1981	21.06.2010	PSC	
13	Sri. Binoj. B	CA Gr. I	PHC, Muvattupuzha	SSLC, DCP, Computer Word Processing (L)	06.05.1978	30.06.2010	By transfer Appointment	Seniority re-fixed as per Rule 27-KS & SSR
				SSLC, Diploma in Shorthand English & Malayalam				Seniority re-fix

14	Sri. Sujith. C.M	CA Gr. I	PH Circle, Thirissur	am Typewriting English and Malayalam (H)	23.05.1976	30.06.2010	By transfer Appointment	ed as per Rule 27-KS & SSR
15	Smt. Sobhana. G	CA Gr. I	PHC, Thiruvananthapuram	BA, Typewriting English (H) and Malayalam (H) Shorthand English & Malayalam (L)	10.04.1969	06.07.2010	PSC	
16	Sri. Ashkarli. C.O	CA Gr. I	PH Circle, Kozhikode	VHSE, COPA, ITI	27.02.1982	06.12.2010	PSC	
17	Smt. Ummu Kulsu. C.N	CA Gr. I	O/o the CE (NR), Kozhikode	B. Com, Diploma in Shorthand & Typewriting, DTP, MS Office, Tally Accounting	23.05.1985	20.01.2011	PSC	
18	Smt. Neenu Gopinini	CA Gr. I	Secretary's Unit, Head Office, Tvp	B. Com, Word Processing (LBS), Data Entry and Word Processing, DTP	22.12.1983	21.11.2011	By transfer Appointment	
19	Smt. Reesha. V.V	CA Gr. I	O/o the CE, SR, Tvp	BA, Diploma in Shorthand and Typewriting, Certificate in MS Office	21.04.1975	22.09.2018	PSC	
20	Smt. Renju. J	CA Gr. I	O/o the CE, PPD & WASCORN, Thiruvananthapuram	B. Com, DC P, KGTE Computer Word Processing Higher	30.04.1987	22.09.2018	PSC	
21	Sri. Mahesh. K.N	CA Gr. I	O/o Superintendent, PH Circle, Kottayam	B. Com, Diploma in Secretarial Practice, KGTE computer Word Processing Higher	15.05.1982	22.09.2018	PSC	
				B. Com, DC P, Compute				

22	Smt. Mini. P.B	CA Gr. I	O/o the DCE, CR	r Word Pro cessing Mal ayalam & E nglish Low er	25.12.1977	22.09.2018	PSC	
23	Smt. Sauparnik a. R	CA Gr. II	O/o DCE (Gl), Head Office, Tvpam	B.Com, DCP , Data Entry and Consol e Operation	07.04.19 89	24.03.20 21	PSC	
24	Smt. Dhanya. E .C	CA Gr. II	O/o Senior A dministrative Officer, Head Office, Thiruvananth apuram	B.Com, COP A	23.01.19 84	29.07.20 21	PSC	