

KERALA WATER AUTHORITY

Internal Audit Wing

Internal Audit Report **WS DIVISION, KANNUR**

PERIOD OF AUDIT : 07.03.2023 TO 21.03.2023

PERIOD COVERED : 01.04.2016 TO 31.03.2022

Audit Team

SRI. T K ABDUL BASHEER, INTERNAL AUDITOR
SMT. LAKSHMY R, DIVISIONAL ACCOUNTS OFFICER
SRI. S V SIVAKUMAR , HEAD CLERK



Part I**A. Introduction**

WS Division Kannur consists of four Subdivisions, viz WS Subdivision Kannur, WS Subdivision Peralassery, WS Subdivision Thalassery, WS Subdivision Mattannoor and eight section offices viz WS section Kannur, WS section Chavasserypparamba, WS Section Kolachery Section, WS Section Mattannur, WS Section Peralassery I & II, WS Section Koothuparamba, WS section Thalassery . The Division has **151128** live connections in these eight sections.

**B Officers in charge
Attached as Annexure****C Financial Analysis**

Year	2019 - 20 (₹ in lakh)	2020-21 (₹ in lakh)	2021-22 (₹ in lakh)
Estt Expenditure	137.01	122.07	146.40
Contigencies	25.46	28.97	34.09
Capital Exp	154.98	223.27	799.32
Maintenance Expenditure	25.18	33.17	13.12

D Revenue analysis

Year	2019 – 20 (₹ in Lakhs)	2020-21 (₹ in Lakhs)	2021-22 (₹. In Lakhs)
Revenue Target	2600	2600	2297
Revenue Collection	1678.39	1501.29	1686.86
%of Achievement	64.55%	57.74%	73.43%
Closing Balance as on 31 st March	327.59	469.10	661.33

Part II

A. Significant Audit Findings Nil

B. Other Audit Findings

I Parking of huge amount in various accounts

On the scrutiny of Cheque memo Registers of various Accounts nos. it is noticed that huge amount were parked in these accounts. As per Circular No. 0038/2012/Dy AM/Fin/KWA dated 25.10.2013, it was directed that only ₹25 lakhs shall be maintained at field offices in the deposit account. It is noted that 47 lakhs is maintained in the division. The excess amount shall be transferred to Head office by drawing a cheque in favour of FM&CAO to Account No. 33403868329 with SBI Althara Branch. The reason for parking huge amount in these operative accounts may be intimated to audit.

Sl No	Account No	Parked Amount	Remarks
1	57066508368 Salary	₹47,19,733	
2	67153474559 Deposit	₹47,40,477	
3	67177481694 UDISSMT	₹2,66,43,897	
4	67220592996 ARP	₹46,491	Reason for maintaining this account may be intimated
5	4108140275 JJM Holding	₹54,52,156	
6	67223118593 State plan	₹23,56,224	
7	67251260170 Mace	₹14,25,574	
8	67129581094 Online	₹31,215	
9	37335272063 KIIFB	₹29,52,374	
10	36896422761 WSB	₹23,29,997	
	Total	₹5,06,98,138	

More over in Subdivisions also huge amount is seen parked in various operative accounts as on 28.02.2023

WS Subdivision Kannur	₹27,87,65
WS Subdivision Mattannur	₹17,74,949
WS Subdivision Peralassery	₹8,40,911
WS Subdivision Thalassery	₹4,66,821
Total	₹58,70,446

Total parked amount comes to ₹5.66 crore. The same may be verified and all the amount which were parked at Division and Subdivision offices irregularly shall be remitted to Head office account.

II Maintaining idle Treasury Savings Account

A) On verification of the cash book of WS Division Kannur it is noticed that an amount of ₹. 3,66,261/- is keeping in the Treasury saving Account (TPA645) as on 31/03/2022. There is no transaction for the several years. No action has been taken to close the account and transfer the amount to the account of FM and CAO, inspite of repeated direction from Head Office. Action may



be initiated to comply the direction and intimated

B)On verification of the cash book of WS Subdivision Matannur it is noticed that an amount of ₹3991/- is keeping in the Treasury saving Account as on 31/03/2022. There is no transaction for years.

Further another idle SB A/c is also maintaining at the Subdivision which has balance of ₹3508/-.

Urgent necessary action may be taken to verify this with treasury /bank authorities to close the account and transfer the balance amount to the account of FM and CAO

III Non remittance of accrued interest to Head office Account

On verification of Cheque memo Registers ,trial balance and Bank statements of various Accounts of WS Division Kannur and sub offices , it is noticed that accrued interests were not remitted to the account of Head office. Total amount comes to **₹42.17** lakhs which may be remitted immediately

Year	WS Division Kannur	WS Subdn Mattannur	WS Subdn Thalassery	Total
2018-19			₹24,121	₹24,121
2019-20			₹57,126	₹57,126
2020-21	₹11,62,750	₹37,478	₹27,498	₹12,27,726
2021-22	₹15,64,093	₹61,597	₹7,710	₹16,33,400
2022-23 up to Dec 2022	₹12,42,137	₹27,684	₹4,681	₹12,74,502
	₹39,68,980	₹1,26,759	₹1,21,136	₹42,16,875

IV Bank Reconciliation

A)WS Sub Division, Kannur

On verification of the Bank reconciliation statements of various Accounts maintained at subdivision the following points were noted.

A/c. no. 57066508379 as on 28.02.2023

Amount of ₹2567 /- & 25/- is seen noted as amount credited by bank but not accounted

A/c. no. 57066444052 as on 28.02.2023

Amount of ₹17968 /- & 2589800/- is seen noted as amount credited by bank but not accounted

An amount of ₹1679891/- is seen amount deposited but not credited by bank

Bank charges debited and interest credited were not seen taken into account

B)WS Sub Division, Thalassery

On verification of the Bank reconciliation statement of A/c. no. 57065953659 for the month of 12/2022, it is noticed that an amount of ₹8615/- is seen debited by the bank towards TDS. The reason for deducting TDS from the account is not known. This has to be verified and bank authorities may be contacted to reverse the amount debited from the account. It is also noticed that reconciliation entries are not properly accounted in many cases. Up to date bank reconciliation statement may be prepared and intimated to audit.



C)WS Sub Division, Peralassery

On verification of the Bank reconciliation statement of A/c. no. 570151757756(NOA)as on 28.02.2023 the following points are noted

- An amount of ₹1133/- is seen noted as amount credited by bank but not accounted
- An amount of ₹1000/-is seen noted as difference amount which is not as per Codal provisions

Necessary corrections may be made and result intimated to audit

V Maintaining Current Account against directions issued

On verification of the CMR it is noticed that a Current Account is maintained in WS Subdivision Kannur(57066444052) in spite of repeated direction to close all current Accounts. This may be close /convert and reported

VI Trial balance

On verification of the trial balance as on 31.03.2022 the following points are noted for immediate rectification

WS Division Kannur

2825 (LIC/SLI)

₹24,60,399- is showing as credit balance in this account.(as per consolidated Trial balance) The reason for keeping the above amount in this head of account may be explained.

2826 (Professional tax Deducted)

An amount of ₹1,86,050/- is showing as credit balance in this account. The reason for remaining the amount in this head of account may be explained and necessary corrective steps to be taken and result intimated to audit.

2827 (Labour Welfare Fund)

An amount of ₹151988/ is showing as credit balance in this account. The reason for not remitting the amount to the respective agencies may be verified and intimated to audit.

2829 (Other Statutory Employee Deductions)

₹ 61,21,062/- is remaining as credit balance in the trial balance. The reason for not remitting the employee deductions to the respective department may be intimated to audit.

2831(ST on sale of scrap)

₹13000 recovered towards ST on sale of scrap is not seen remitted. This may be verified and necessary action may be taken to remit the amount and fact intimated to audit.

2834(ST on tender sales)

₹255244/ showing as credit balance. This may be verified and reason for remaining huge balance may be intimated to audit.

2839 (ST on other sales)

₹1830837/- is showing debit balance as per consolidated trial balance. The reason for excess debit may be intimated to audit.

2843(TDS from employees)

₹497365 is remaining as credit balance in this account. Non remittance of TDS may be intimated to audit.



VII Non - Remittance of centage charges

As per order No. KWA/JB/P2/663/17 dated 24/09/2018 of the Managing Director the rate of centage charge is revised to 10% of the estimate amount in the case of LSGs and ordered to continue the existing rate of **12.5%** in the case of Quasi government organizations and 22.5% in the case of private parties, to be collected as centage charges. But on verification of the deposit register it is observed that there is no centage charges are being booked under the head **6511** even though the same is recorded in the register and issued Utilization certificate to the LSGD. The centage charges has to be booked in the respective head of account and to be deposited to the non- operative account. The reason for violating the direction from the managing director may be intimated to audit. The total amount of deposits received from LSGDs and centage charges to be recovered for the year 20-21 and 2021-22 is furnished below.

Financial year	Deposited by	Total amount of deposit	Centage charge
2020-21	LSGD	₹5,10,33,017	₹46,39,365
2021-22	LSGD	₹50,68,642	₹4,60,786
		₹5,61,01,659	₹51,00,151

The total amount of centage charges to be calculated for the previous periods also may be calculated and intimated audit. Necessary action to record the centage charges as revenue and transfer the amount to the head office account may be taken and the fact intimated .

VIII Forfeiture of Interest bearing time barred /unclaimed securities & EMDs

As per Para15.04.1 of KPW A Code, the security deposits/ EMDs that are time barred and unclaimed for more than three years should be forfeited and credited to the Non Operative Account of KWA., On verification of Security Deposit/EMD Registers the following security documents are found time barred and unclaimed at Division office and various Subdivision offices. These are kept idle and no actions were taken to forfeit the same. The value of the same comes to **₹19.31** lakhs . Immediate action may be taken to take the same into the account of KWA.

SI No	Name	Details of instrument	Date	Bank/PO	Amount ₹
	WS Division Kannur				
1	K Joseph	181591	12.08.2009	Post office	9600
2	KP Venugopalan	181594	19.08.2009	Post office	12000
3	Shoney Joseph	181602	29.10.2009	Post office	21000
4	Shoney Joseph	181601	29.10.2009	Post office	18000
5	K Joseph	875	16.01.2010	Society deposit	3000
6	K Joseph	876	16.01.2010	Society deposit	3500
7	M/s Jeekey	380046	21.07.2010	Post office	9000
8	Shammy CV	5266	1.1.2011	Society deposit	2600
9	C Saseendran	181637	27.11.2010	Post office	1000
10	K Pramod	NSC 4 Nos	10.03.2010	Post office	4000
11	K Pramod	NSC 6 Nos		Post office	3000
12	Shyju V	64711		Post office	22800
13	KA Shafi	6665		Post office	2600



14	M/s Midhuna Elec Service	181708		Post office	5600
15	Shyju V	64717		Post office	2600
16	Jithesh KV	9135		Post office	8600
17	P V Prajith	181713		Post office	6000
18	Jithesh KV	181720		Post office	19000
19	P Prakasan	NSC 2 Nos		Post office	20000
20	M Satheeshkumar	181375		Post office	9600
21	Michael	510141		Post office	76600
22	Jithesh KV	181755		Post office	2800
23	M/s Midhuna Elec Service	181789		Post office	5000
24	M/s Midhuna Elec Service	NSC 6 Nos		Post office	28400
25	Reghu	181797		Post office	5000
26	Manoj P	21EF570477		Post office	10000
27	Kailas TV	181627		Post office	12000
28	M/s Mini Enterprises	9187		Post office	5800
29	M/s Mini Enterprises	9211		Post office	21400
30	Sanilkumar PV	181835		Post office	9000
31	K Jayarajan	181821		Post office	2000
32	Sanilkumar PV	120935		Post office	600
33	Shyju V	181849		Post office	7000
34	Sanilkumar PV	120940		Post office	3000
35	Rajendran K	181857		Post office	13200
36	Othenan O V	181869		Post office	1000
37	Yesudas	307068		Post office	5000
38	M/s Midhuna Elec Service	6818	31.03.2015	Post office	14000
39	P K Ravi	NSC 2 Nos	31.03.2015	Post office	9000
40	Shyju V	181878	11.04.2014	Post office	5800
41	Sanilkumar PV	FDR3051	7.05.2014	Kannur Town Co Op Bank	1100
42	Sanilkumar PV	FDR3050	7.05.2014	Kannur Town Co Op Bank	700
43	Shyju V	64751	17.05.2014	Post office	14000
44	Sanilkumar PV	120972	8.10.2014	Post office	2600
45	Sanilkumar PV	120971	8.10.2014	Post office	5000
46	PV Surendran	797070	14.01.2015	Bank	64000
47	M Lakshmanan	15150	09.01.2015	Bank	8000
48	M/s Mini Enterprises	9228	31.01.2015	Post office	14600
49	Sanilkumar PV	67317433725		Bank	3000



50	Sanilkumar PV	121004	21.03.2015	Post office	1400
51	Sanilkumar PV	121003	21.03.2015	Post office	4200
52	Sanilkumar PV	121005	21.03.2015	Post office	1600
53	Sanilkumar PV	121006	13.04.2015	Post office	1200
54	Sanilkumar PV	121009	13.04.2015	Post office	3000
55	Sanilkumar PV	121007	13.04.2015	Post office	2400
56	Kailas TV	181945	12.05.2015	Post office	5200
57	Kailas TV	181944	12.05.2015	Post office	4800
58	P Prakasan	NSC 49EF528178	29.05.2015	Post office	10000
59	Shyju V	64763	29.05.2015	Post office	3000
60	Kailas TV	181977	25.06.2015	Post office	8600
61	Kailas TV	181976	25.06.2015	Post office	7600
62	Kailas TV		25.06.2015	Post office	8600
63	Kailas TV	181975	2.06.2015	Post office	8000
64	Kailas TV	181978	2.06.2015	Post office	7200
65	Kailas TV	181980	2.06.2015	Post office	4000
66	P Manoj	29475	2.05..2015	Post office	4400
67	Manoj P	29473	1.06.2015	Post office	13600
68	Manoj P	29471	1.06.2015	Post office	10600
69	Manoj P	29472	1.06.2015	Post office	8800
70	Rajeev VR	1031972	4.06.2015	Post office	8400
71	Rajeev VR	1031970	4.06.2015	Post office	5200
72	Rajeev VR	1031971	4.06.2015	Post office	7200
73	Sanilkumar PV	121016	5.06.2015	Post office	2600
74	Sanilkumar PV	121017	5.06.2015	Post office	2200
75	Kailas TV	182018	12.08.2015	Post office	3800
76	KC Chacko	182030	15.09.2015	Post office	1600
77	Kailas TV	182014	12.08.2015	Post office	15400
78	Shyju V	182036	15.09.2015	Post office	3800
79	Shyju V	182034	15.09.2015	Post office	9200
80	Shyju V	182035	15.09.2015	Post office	8600
81	Santhosh Manila	182054	10.12.2015	Post office	2400
82	Santhosh Manila	182053	10.12.2015	Post office	2800
83	Sanilkumar PV	121020	10.08.2015	Post office	2400
84	Sanilkumar PV	121023	4.09.2015	Post office	2600
85	Sanilkumar PV	121024	10.09.2015	Post office	2800
86	Sanilkumar PV	121030	11.12.2015	Post office	3000
87	M Mahesh	3261204194	29.04.2016	Post office	6200
88	Thejas E	3258339342	27.04.2016	Post office	5000
89	M/s Midhuna Elec Service	303/292	31.05.2016	Post office	4500
90	Sathyanathan	3263496245		Post office	5000



91	Manoj P	3275340550		Post office	27800
92	Sanilkumar PV	3226192313		Post office	8000
93	Sajith VP	3295739501		Post office	2000
94	Sindhu M	3291035126		Post office	11800
95	Sanilkumar PV	3369916968		Post office	3400
96	Sanilkumar PV	3369920330		Post office	1600
97	Sanilkumar PV	3369892989		Post office	4000
98	Prakasan P	NSC 5 Nos		Post office	13500
99	Santhosh Mavila	182041		Post office	3400
100	Dhanesh	3331036908		Post office	19400
101	Sajith VP	3329893988		Post office	2600
102	PK Ravi	3325316245		Post office	3600
103	M Mahesh	36818350927	27.04.2017	Post office	14000
104	Thejas E	186066	05.06.2017	Treasury	12200
105	M Mahesh	36952060255	16.06.2017	Post office	26000
106	Santhosh Mavila	3398550256	15.10.2016	Post office	10000
107	PK Ravi	3400181850	17.10.2016	Post office	2400
108	Sanilkumar PV	67382173684	23.11.2016	Post office	4000
109	K Joseph	2 Nos	4.05.2017		5200
110	M Mahesh	368993115987	23.05.2017	Post office	42000
111	M/s Sreeranjini Agencies	79901050014	23.05.2017	Post office	10000
112	Sanilkumar PV	36993806831	29.06.2017	Post office	43000
113	Sanilkumar PV	37047096863	28.07.2017	Post office	2500
114	Sanilkumar PV	37047297459	28.07.2017	Post office	3600
115	Sanilkumar PV	37047081223	28.07.2017	Post office	3800
116	C Saseendran	40422201700193	13.10.2017	Post office	3100
117	K Joseph	4042221700189	13.10.2017	Post office	2200
118	KC Chacko	37259574830	26.10.2017	Post office	2500
119	PK Ravi	3817785245	9.11.2017	Post office	4200
120	Sunilkumar PV	37288035703	8.11.2017	Post office	4700
121	Sunilkumar PV	37288036218	8.11.2017	Post office	3900
122	Sunilkumar PV	37288042121	8.11.2017	Post office	3200
123	Sunilkumar PV	37288041933	8.11.2017	Post office	1700
124	Sunilkumar PV	37293059794	10.11.2017	Post office	3600
125	Sunilkumar PV	37293060084	10.11.2017	Post office	3900
126	Sunilkumar PV	37293059998	10.11.2017	Post office	2400
127	Sunilkumar PV	37293059874	10.11.2017	Post office	4900
128	Sunilkumar PV	37293060890	10.11.2017	Post office	3600
129	Sunilkumar PV	37293060754	10.11.2017	Post office	6800
130	Sunilkumar PV	37293060255	10.11.2017	Post office	8200
131	Sunilkumar PV	37288032429	8.11.2017	Post office	5800



132	Sunilkumar PV	37288032429	8.11.2017	Post office	2400
133	Sunilkumar PV	37293060448	10.11.2017	Post office	3600
134	Sunilkumar PV	2 Nos			7500
135	Sunilkumar PV	37288034603	8.11.2017	Post office	3100
136	Sunilkumar PV	37288109529	8.11.2017	Post office	3600
137	Sunilkumar PV	37288031719	8.11.2017	Post office	3600
138	Sunilkumar PV	37293060517	10.11.2017	Post office	1400
139	Sunilkumar PV	37293060618	10.11.2017	Post office	3100
140	Dhanesh	799010500268257	27.11.2017	Treasury	17300
141	A J Joseph	2 Nos	11.12.2017	Treasury	19700
142	Sunilkumar PV	37293059647	10.11.2017	SBI	3600
143	Sunilkumar PV	37288077186	10.11.2017	SBI	3000
144	Sunilkumar PV	37288041490	10.11.2017	SBI	1700
145	Sanilkumar PV	700010500314648	16.01.2018	Treasury	6000
146	Sanilkumar PV	799010500314	16.01.2018	Treasury	6500
147	M Mahesh	37464017887	09.01.2018	SBI	5100
148	M/s Sreeranjini Agencies	0449102000000500	2.03.2018		97600
149	Khalid	799010500367045			8700
150	PK Rajan	303-104214	06.09.2018	Union Bank	45000
151	Sunilkumar PV	37905377568	29.08.2018		4000
152	Joseph AJ	789010500470470	14.08.2018		7900
153	Sanilkumar PV	799010500417767	20.06.2018		6400
154	Sanilkumar PV	37763213112	20.06.2018		18300
155	M Mahesh	37808315909	12.07.2018	Post office	12000
156	K Joseph	799010500502801	18.09.2018	Treasury	21200
157	M Mahesh	39961617518	4.09.2018	SBI	6000
158	Shemi T	799010500549681	5.11.2018	Treasury	20300
159	Rakhil MR	799010500578112	5.12.2018	Treasury	18200
160	Sanilkumar PV	799010500584936	15.12.2018	Treasury	7100
161	M Mahesh	38151484497	29.12.2018	SBI	11000
162	M Mahesh	38151480935	29.12.2018	SBI	43000
163	K Joseph	38167098709	4.01.2019	SBI	6400
164	Sunilkumar PV	38173159201	7.01.2019	SBI	3000
165	M Mahesh	38198100495	19.01.2019	SBI	14500
166	Abdul Vahab	38173569262	7.01.2019	SBI	4800
	WS Subdivision Peralassery				
1	O M Anilkumar	123003			2250
2	Mahesh M	181892	27.09.2014		10000
3	Thejus E	1972	6.07.2017		3000
4	Sathyanathan	1973	6.07.2017		3000



5	Sajith VP	1974	6.07.2017		3000
6	T Thilakan	7634240	25.05.2017		2000
7	N V Surendran	7634239	24.05.2017		1000
8	Sajith VP	7752	05.10.2016		1500
9	T Thilakan	7634241	24.05.2017		2000
10	N V Surendran	7634238	24.05.2017		1000
11	Thejus E	2114	6.08.2018		7500
	WS Subdivision Mattanur				
1	A K Chandrasekharan	no details		SBT Mattanur	2000
2	Sanilkumar PV	no details		SBT Kannur	1000
3	P K Rajan	NSC 3 Nos	10.09.2013	Post office	3000
4	P K Rajan	7634247	24.05.2017	Union Bank	3800
5	P K Rajan	7634248	24.05.2017	Union Bank	5200
6	P K Rajan	7634201	18.04.2017	Union Bank	3000
7	M Arumughan	7878716622	25.07.2018	SBI Mattanur	2500
8	Mahesh M	38263218451	15.2.2019	SBI Thottada	4000
9	T Thilakan	7635493	4.01.2019	Union Bank	3000
10	P K Rajan	534796	31.05.2019	Union Bank	2000
11	Joseph AJ	5532	12.03.2019	Matannur Urb co op Society	3600
	WS Subdivision Kannur				
1	M Mahesh	36965470756	23.06.2017	SBI Thottada	10000
2	O Reghu	642103030001454	6.07.2017	Union Bank	6400
3	C Anilkumar	37107251509	23.08.2017	SBI	4600
4	Sunilkumar PV	37762131676	30.06.2018	SBI	4000
5	Sunilkumar PV	37905380151	29.08.2018	SBI	3500
6	Sajeevan M	799010500484568	3.09.2018	Treasury	9800
7	Sajeevan M	799010500484594	3.09.2018	Treasury	9900
8	K Joseph	40422141800242	17.10.2018	Kerala Gramin Bank	4600
9	Sunilkumar PV	30007601536	11.10.2018	SBI	5000
10	K Jayarajan	40422141900002	4.01.2019	Kerala Gramin Bank	1600
11	K Jayarajan	40422141900002	4.01.2019	Kerala Gramin Bank	2600
12	Sunilkumar PV	38270682866	19.2.2019	SBI	1500
13	O Reghu	38276450426	21.02.2019	SBI	6000
14	K Joseph	390741	11.03.2019	Treasury	5000
15	K Jayarajan	395323	25.07.2017	Syndicate Bank	3800
	WS Subdivision Thalassery				
1	Santhosh Mavila	120875	03.12.2012		1600
2	Santhosh Mavila	120876	03.12.2012		600



3	Santhosh Mavila	120877	03.12.2012		4400
4	Sanilkumar PV	120911	05.06.2013		4200
5	P Manoj	29437	29.03.2014		3000
6	P Manoj	29239	22.2.2013		7000
7	N Reghu	19365	12.06.2014		107950
8	Sunilkumar PV	120976	15.11.2014	Post office	10000
9	Kailas TV	182004	29.06.2015	Post office	9000
10	Kailas TV	182007	29.06.2015	Post office	1000
11	Kailas TV	182005	29.06.2015	Post office	6400
12	Mahesh M	182043	1.10.2015	Post office	5000
13	Manoj P	232388	20.11.2015	Post office	20000
14	Sajith VP	3246691155	7.04.2016	Post office	10000
15	Manilal	3306032632	13.06.2016	Post office	6000
16	K Pramod	3659498716		Post office	1300
17	Manoj P	232334		Post office	7200
18	Manoj P	232338		Post office	11600
19	Dhanesh	3923356544		Post office	14400
20	C Saseendran	4004222018	13.03.2018	Post office	3600
21	C Saseendran	37707418	18.05.2018	Post office	2500
	Total				1931500

IX JJM work bills- erroneous accounting of connection fees

On verification of the cash book of WS Division Kannur it is noticed that connection fees recovered from the work bills against FHTCs are accounted in cash book is not as per Accounts Manual. The same has to be accounted as revenue and to be shown in the credit side of the head of account 6113. Necessary correction entries may be made, so as to reflect the amount as revenue in the trial balance. An amount of ₹ 3,46,180/- during the year 21-22 and ₹ 26,87,892 during the year 22-23 are seen debited to the account which is erroneous. Copy of the ledger account of account code 6113 may be made available to audit after making necessary correction entries.

X Idling of huge quantity of pipes at various campuses of KWA

It is noticed that huge quantity of various sizes of pipes were stacked near KWA camp shed and Staff Quarters. PVC, CI, DI, MS pipes were stacked there. Several instructions were issued from Head office to make good these items either by including in the estimates or dispose through public auction, if obsolete and scraps. Idling of these huge quantity resulting in the wastage /blockage of public money. Reason for stacking without using/disposing of these pipes and specials inspite of repeated directions may be reported

XI Non completion of auction of scrap materials -

As per the Board decision No 10984 dated 27.01.2020 ,all the obsolete and unserviceable materials of KWA are to be auctioned. It is reported that an amount of ₹ 2,52,74,325/- has been taken into account towards the auction of such materials. But on enquiry the materials worth ₹.2,52,48,866/-has been given to the selected contractor and balance amount of ₹25459/- is with



KWA. The reason for such a difference may be reported.

Moreover it has been directed to submit a certificate to the effect that no scrap/US materials is remaining under the Division. The same has not been submitted till date . It is noticed that scrap materials are still remaining at various yards under the Division. No obsolete materials is seen auctioned. This is the violation of the directions issued by the Managing Director. The present status of unserviceable/obsolete materials and serviceable materials which are idling for a long period may be reported to audit.

XII Non imposing of fine for delay in the execution of Agreement

On verification of the following work files, it is noticed that contractors were permitted to execute the Agreement after the expiry of the stipulated time (**Clause No 4.10.5**) and without imposing fine and without issuing specific Orders for granting Time extension. Hence the details of the recovery of the fine may be furnished

Sl No	Name of Work	Date of Work order	No & date of Agt	Delayed days	Remarks
1	KIIFB-Replacement of transmission main in Kannur Circle- Project No.6 Kolacherry WS Scheme	30.07.2020	45/2020-21 18.09.2020	34 days	
2	JJM Kannur Vengad Panchayath WSS to Anjarakandy Peralassery Phase II-Pathiriyad and adjoining areas	11.05.2021	19/2021-22 11.06.2021	15 days	
3	JJM Kannur Vengad Panchayath WSS to Anjarakandy Peralassery -Thattary and adjoining areas Phase II	11.05.2021	20/2021-22 11.06.2021	15 days	

XII Service Books

A) Irregular granting of Special Conveyance Allowance

On verification of the Service Book and Pay bill register entry of Sri Rajan Vaisaprath, L D Clerk, it is noticed that Special Conveyance Allowance was allowed to him from 01/2021 . Special Conveyance Allowance to differently abled employees working in super numerary post was sanctioned vide Order No. GO(P) No. 126/2021 FIN dated 12.09.2021. The date of effect was from the date of Order only . Irregular claiming of Special Conveyance allowance prior to the date of Order may be recovered . Similar cases if any, under the Division may be reported

B) Non recasting of Earned Leave for first year as per Rules



i) D Praveen kumar, Junior Supdt ii)Pradeepan K Peon (HG)

C)Irregular sanctioning of increment in prior date to declaration of probation

I)Smt. Geetha P , Overseer Gr III joined duty on the FN of 5.10.2013. The probation in the cadre has been declared satisfactorily completed on 05.10.2015 FN But it is noticed that the second increment has been sanctioned on 1.10.2015 instead of 05.10.2015 which is irregular

ii)Sri Sanesh A , D Man Gr II joined duty on the FN of 9.10.2013. The probation in the cadre has been declared satisfactorily completed on 09.10.2015 FN But it is noticed that the second increment has been sanctioned on 1.10.2015 instead of 09.10.2015 which is irregular .

Excess pay and allowance drawn irregularly if any, may be recovered and reported.

XIV Non realization of KCWWF contribution -

On verification of the payments towards HR bills of WS Subdivision Thalassery and WS Subdivision Mattannur , it is noticed that 1% contribution towards KCWWF has not been deducted It is a statutory deduction to be effected and further 1% of such amount collected from contractors shall be retained in KWA and remitted to Non Op A/c.This is considered as a serious irregularity

XV Granting sweeping charges from office expenses

It is noticed that the sweeping charges of HR employees has been issued from the funds allotted towards Office expenses. This is against the directions ,that all HR wages expenses shall be made only through MARCH software. This practice may be discontinued

XVI Non submission of periodical inspection reports of Divisional Accounts Officer

As per Para 4.2.13 of KPW A Code,it is specified that the Divisional Accounts Officer is required to inspect at least once in a year under the Orders of and at in the same time as the Divisional officer,the accounts and records of Subdivisional Offices and check a percentage of the initial accounts. The defects noticed should be reported to the Exe Engineer for Orders, but the DAO will be responsible, as far as possible for explaining personally the defects of procedure and for imparting necessary instructions thereon to the Subdivisional Officer and their staff. It is instructed in the Duties and Responsibility of the Divisional Accounts Officer, also that periodical inspection shall be done at subordinate offices to ascertain the correctness of the files and registers and to rectify the procedural lapses. But it is reported that no inspection has been conducted by the DAO at field offices. The same may be done and reported.

XVII Non allocation of deposit amount of Special casual consumers towards water charges

Non allocation /confiscation of deposit amount towards pending water charges in respect of special casual connection. (WS Subdivision Kannur)

Directions were issued from the head office to allocate/ confiscate the deposit amount of consumers in special connection category towards their pending water charges. On verification of the records, the same has not been done in this Subdivision. The following disconnected special category consumers are having arrears.

Sl No	Cons No.	Arrear Amount	Deposit
1	ELV 72 S	76886/-	20000/-
2	PZH 57 S	36129/-	20000/-
3	PZH 63 S	11095/-	63394/-
4	KNR 8208 S	14333/-	8715/-
5	KNR 8203 S	16935/-	19100/-
6	KNR 8188 S	90579/-	10000/-



Immediate action may be taken to allocate the deposit amount of the respective consumers towards arrear water charges and intimated to audit.

XVIII Non realization of huge arrears of water charges in WS Subdivision Kannur

On verification of e-abacus it is noticed that there are 10 consumers who have arrears of water charges above ₹1 lakh. .The total arrears of these consumers comes to ₹27.37 lakhs. The action to realize these pending water charges is feeble .Earnest efforts may be taken to realize the arrears

Part III

Outstanding Local Audit Paras

Sl No	Year	No of Pending Paras
1	2008-09	1
2	2010-11	1
3	2011-12	1
4	2012-13	1
5	2014-15	5
6	2015-16	2
7	2017-18	4
8	2018-19	3
9	2021-22	12
	Total	30

Direction has been issued to the concerned to submit the reply immediately and regular follow up to make the Paras dropped.

Part IV

Best Practices

Nil

Part V

Acknowledgement

Internal Audit Wing acknowledges the cooperation extended by the auditee institution.

31.03.2023

ABDUL BASHEER
Internal Auditor



Annexure**Incumbency Report of Staff - 01/01/2016 to 31/03/2022****1 Executive Engineer**

1	Sri.K.Ashok Kumar	-	01/04/2016 FN to	28/02/2018 AN
2	Sri.Manoharan.K.P	-	01/03/2018 FN to	01/06/2018 AN
3	Sri.Ramesan Koyilotan	-	02/06/2018 FN to	31/05/2021 AN
4	Smt.Suraja Nair	-	01/06/2021 FN to	10/08/2021 AN (Addl.Charge)
5	Sri.Prakashan.M	-	11/08/2021 FN to	08/09/2021 FN
6	Sri.Vineeth Pallerei	-	08/09/2021 FN to	05/10/2021 AN (Addl.Charge)
7	Sri.Prakashan.M	-	06/10/2021 FN to	03/11/2021 AN
8	Sri.Vineeth Pallerei	-	03/11/2021 AN to	31/03/2022 AN

2 Technical Assistant

1	Smt.Sharna Raghavan	-	01/04/2016 FN to	05/08/2019 AN
2	Smt.Deepa.P.P	-	05/08/2019 AN to	09/08/2021 AN
3	Smt.Sharna Raghavan	-	09/08/2021 AN to	03/12/2021 FN (Addl.Charge)
4	Sri.Shihabudheen	-	03/12/2021 FN to	31/03/2022 AN

3 Divisional Accounts Officer

1	Sri.Ashraf.E	-	01/04/2016 FN to	09/11/2016 AN
2	Sri.Pradeepan.P.K	-	09/11/2016 AN to	24/08/2019 AN
3	Sri. Manoj Kumar.KG	-	24/08/2019 AN to	16/08/2021 FN
4	Sri.Pradeep.K.T	-	16/08/2021 FN to	31/03/2022 AN

KH

