

## Internal Audit Report on office of the JNNURM Project Division, Kochi - 11

### A. Introductory

Jawaharlal Nehru National Urban Renewal Mission (JNNURM) Project Division, Kochi, headed by Executive Engineer, is responsible for the implementation of various Water Supply Schemes under JNNURM Project within its jurisdiction in Ernakulam District. Now, the office mostly carrying out works under KSUDP, AMRUT schemes. .

### B.FINANCIAL ANALYSIS

Financial Analysis of JNNURM Project Division for the period of audit as follows

Period	Establishment expenses Rs.	Capital expenditure Rs.	Contingencies Rs.
2015-2016	21309514	128012386	1360725
2016-2017	21421123	60377302	156612
2017-2018	26525675	346778244	1137724
2018-2019	21130965	155169042	1468552
2019-2020	20978881	150628855	3559361
2020-2021	14297974	215097993	1428906

### C. Officers in charge

#### Executive Engineers

Sl No	Name	From	To
1	Jayachandran R	30/12/2013FN	02/06/2014FN
2	Juliet Joseph K(Addl charge)	02/06/2014AN	03/06/2014AN
3	Aravindakshan P S	04/06/2014FN	30/06/2017AN
4	Ambiily G (addl charge)	01/07/2017FN	25/08/2017AN
5	Kamalasanan K K	26/08/2017FN	30/04/2018AN
6	Teresa Rini K J (addl Charge)	01/05/2018FN	20/06/2018AN
7	Jochan Joseph	21/06/2018FN	17/09/2020AN
8	Sindhu C Nair (addl Charge)	18/09/2020FN	28/09/2020AN
9	M A Baby	29/09/2020FN	11/10/2020AN
10	Sindhu C Nair (addl Charge)	12/10/2020FN	22/11/2020AN
11	Jochan Joseph	23/11/2020FN	04/08/2021FN
12	Sindhu C Nair (Addl Charge)	04/08/2021AN	25/08/2021AN
13	Rajesh S	26/08/2021FN	till date

#### Accounts Officers

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Sl No	Name	From	To
1	M Thulasi	12/08/2013FN	31/03/2015AN
2	Nassar P K,JS (addl Charge)	01/04/2015FN	29/04/2015FN
3	Fathima Beevi K M	29/04/2015AN	30/04/2015AN
4	Nassar P K,JS(addl Charge)	01/05/2015FN	10/05/2015AN
5	Zulphikar	11/05/2015FN	15/06/2015FN
6	Aloysius Jerald P T	15/06/2015AN	25/02/2016AN
	POST SHIFTED		

#### **D.Internal Audit**

Internal Audit was conducted for the first time since the formation of JNNURM Project Division Office, Kochi from 28/09/2021 to 08/10/2021 covering the period of audit from 01/04/2014 to 31/03/2021.

#### **Team members**

1. Shri A P K Balakrishnan, Accounts Officer
2. Shri Prasannalal, Divisional Accounts Officer
3. Shri Ragesh.B, Head Clerk

#### **Part II**

#### **A. Major Irregularities**

##### **1. Non-preparation of Bank Reconciliation of statements**

As per Vol.V of chapter V(A) Kerala Water Authority manual 1993, bank reconciliation shall be done on a monthly basis and reconciliation statement inform CB25 shall be prepared. On verification of cash book, it is found JNNURM Project Division, Kochi is maintaining 5 bank accounts. Out of which accounts in SBI and one account in Federal Bank. On Comparison of Cash book (3/21 CB27 & trail balance reports) with bank statement it is observed that the difference in the cash book and bank statement are not reconciled during the period of audit. The difference in the cash book (Statement furnished by office) with the pass book as on 31/03/2021 is detailed below.

Bank A/c No	Cash Book Rs.	Pass Book Rs.	Difference Rs.
67051506995	4958516	6207207	1248691
37609218801	104685710	104725091	39381
67080215607	4813295	5739076	925781
12380100202912	47975	300408	252433
67146701106	692334	3926639	3234305

In the absence of Bank Reconciliation statements, any misappropriation of cash and other fraudulent activities cannot be detected. Urgent necessary action shall be taken to reconcile the 5 bank accounts up to 31/03/2021 and intimated to audit.



**Part II B**  
**Other Irregularities**

**2. Name of Work: AMRUT Project under SAAP 2016-17-Replacement of damaged 100 mm AC pipe by laying rider line of 160 mm PVC along both side at Pandit Karuppan road of Kochi Corporation - Non-recovery of cost of rectification work.**

Administrative Sanction was accorded for above work for Rs.1.61 Crore vide GO(Rt)/2500/2017/LSGD dated 15/08/2017 and Technical Sanction was accorded by Chief Engineer(CR) vide No.TS/CE/CR/KWA/42/1718 dated 16/11/2017 for Rs. 1.61 Crore. Subject work awarded to M/s East India Engineers, Kochi dated 02/02/2018 for Rs.67,82,600/- with time of completion four months, ie, by 01/06/2018. The firm had executed an agreement vide No.16/2017-18/SE/PHC/CHN dated 21/03/2018. As per work order, the contractors was bound to execute necessary agreement for the fulfilment of contract within 14 days. But the firm had executed the agreement only on 21/03/2018. Hence the delay occurred for 29 days. But the authorities has not imposed any fine which is ranging from 1% of the contract amount subject to a minimum of Rs.1000/- and a maximum of Rs.25000/-. The reason may be explained to audit. The total expenditure incurred for the work was Rs.5785856/-.(last paid on 13/12/2019)

Executive Engineer, P H Division, Kochi vide letter No.DB/3343/2014 Vol.II dated 25/05/2020 has requested to recover an amount of Rs. 32720/- for various leak rectification works carried out by the contractor during his original guarantee period. But as Per the FA 1 register an amount of Rs.15000/- only is seen deducted. The balance amount of Rs. 17720/- is not seen recovered till date. The same shall be recovered and reported to audit. Final MAS account of the work is not seen attached in the work file, the copy of the same shall be produced to audit.

**3. Name of work : AMRUT 2015-16 - Rejuvenation of Elamkulam sewage treatment plant at Kochi - Design, Construction and commissioning of 5 MLD capacity sewage treatment plant based on MBBR technology inclusive of all mechanical, electrical components followed by operation for 5 years.**

Subject work was awarded to M/s Mary Matha Construction company, Mary Matha Square, Arakuzha Road, Muvattupuzha vide order No.PHC/CHN/JN/245/2017 vol.II dated 14/01/2020 for RS. 14,45,00,000/-. As per the work order the firm should have executed the agreement within 15 days. On verification, the firm had executed an agreement vide No.14/2020-21/SE/PHC/CHN dated 28/12/2020. A lapse of 11 months and 17 days occurred. No fine was imposed towards the undue delay in the execution of the agreement. As per the NIT condition 7.2.12, the successful tenderer shall before commencing the work execute an agreement within 15 days from the date of award of the work in Kerala Government Stamp paper of the registered value for due fulfilment of the contract. In this case tenderer failed to execute the agreement within 15 days and shall be fined for such lapses as per the prevailing rules subject to a minimum of Rs.1000/- and a maximum of Rs. 25000/-. The tenders will be rejected and the selection notice issued shall be cancelled if the agreement is not executed within 30 days and the work will be awarded to the next lowest tenderer. Any work recorded as done during the period between the award of work and the end period allowed to execute the agreement will be treated as an asset to KWA and no claim will be allowed



for the selected tenderer.

In this case, the NIT clause was not seen fulfilled and any fine imposed from the firm. The recovery of the above may be effected and the present status of the work may be intimated to audit.

**4. Name of work: KWA- Flood related works 2018 - Water Supply for roof of substation building, raw water pump house and starter room at Pazhoor.**

Subject to work was awarded to Mrs. J S Mathew, Kannamaly, Kochi-08 for Rs. 280957/- vide work order no.KWA/Flood/Project/kochi/1696/2018 dated 24/04/2019 with time of completion 30 days from the date of work order. Agreement executed for the work vide No. 02/2019-20 dated 20/5/2019. The agreement executed for the subject work was after a period of 12 days of the original time. As per the work order, the contractor is bound to execute the agreement within 14 days from work order. If delayed fine may be levied 1% of the contract amount subject to a minimum of Rs. 1000/- and maximum of Rs. 25000/-. But in the above subject work no fine is seen imposed. The reason for the same shall be report to audit.

As per the agreement, the work should be completed within 30 days from the date of work order ie 23/5/2019. On verification of the file, the work was completed only on 03/06/2019 only. Hence the delay occurred for 10 days. The supplemental agreement for time of extension is not seen executed. But the payment for the work effected without executing the supplemental agreement. Remarks of the above objection shall be report to audit.

**5. Name of work: AMRUT 2016-17 - construction of 10L OHSR at Thevara.**

The Administrative Sanction of the subject work was accorded vide No. GO/(RT)3166/2017/LSGD dated 27/9/2017 for Rs. 5.60 crore and Technical Sanction was issued by the Chief Engineer, Kochi vide No. KWA/CE/CR/DJ/75/2017/CHN/JUNR dated 23/1/2018 for Rs. 4.35 crore. Subject work was awarded to Sri. M J Thomas vide work order No. PHC/CHN/JNR/AMRUT/44290/2017 dated 22/5/18 for Rs. 4026,2728/-. The agreement was executed on 07/06/2018. Power of Attorney issued to Bank of India, Ernakulam on 1/8/2018 vide No.PHC/CHN/JNR/AMRUT/4420/2017. CC 1st and part bill paid vide cheque No. 496964 dated 23/11/2018 for Rs. 16507718/-. An amount of Rs. 9000/- is seen effected other recoveries, it is not mentioned the head of account which the recovery is effected 2nd and part bill paid vide cheque No. 725258 dated 16/2/19 for Rs. 1610509/-. The original date of completion of work was 12 months, ie up to 24/5/19. The 4 th and part payment vide cheque No. 341692 dated 22/6/19 for Rs. 6442036/-. The actual date of completion of the work was 24/5/19. But it is seen that before obtaining the extension of time for completion the work, CC 4 th and part bill payment was seen effected. Reason shall be reported to audit.

Time extension up to 24/9/2019 was sanctioned by Superintending Engineer, PH Circle, Kochi-11 by imposing a fine of Rs. 91101/- vide order No. SE/PHC/CHN/JNR/AMRUT/4420/2017 dated 30/8/19. As per the order No. PHC/CHN/JNR/AMRUT/4420/2017 dated 28/1/20, the fine imposed is reassessed and reduced to Rs. 10,000/- which is against the NIT condition of the agreement. Remarks of the SE, PHC, Kochi-11 shall be obtained and reported to audit.

In the work completion certificate (FA12), total expenditure has not been booked. Reason may be reported.



As per the final MAS account, certain items supplied by the contractor is not seen recovered in the final MAS account. The same shall be rectified and revised copy of MAS account shall be submitted to audit.

## 6. Verification of Service Books

The following defects are noticed in review of Service Books

### 1. Sri. V C Babu, D'man Grade.I

- a) The photo is not pasted in the service book (Page No. 1) and the Date of birth is not verified with relevant documents. This may be complied and copy send to Internal Audit Wing.
- b) As per the 3 rd TBHG, the incumbent has sanctioned with time scale of 30800-69800 vide proceeding No. JnNURM/Project C/Kochi/E1-1183/11, Dated: 03/06/2020 with effect from 04/04/2020 FN. But on verification of pay fixation statement vide order No. JNNURM/Project/Kochi/E1-1183/11, Dated 03/06/2020, the pay is fixed in the higher time scale of 40800-85000. If any excess payment done, may be recovered and intimate to audit.
- c) On verification of earned leave account, the incumbent has surrendered two times in the financial year 2004-2005. The excess amount paid shall be recovered and intimated to audit.

### 2. Sujith P S, Operator

- a) The date of birth is not verified with relevant documents, page No. 2 and page No. 4,5 is not attested by the controlling officer. This may be complied with and copy send to IA Wing.
- b) Vide GO(P) No. 342/2011/fin, Dated: 11/08/2011, the paternity leave should be sanctioned subject to the production of a certificate from the medical practitioner stating the exact date of delivery. Such a certificate is not pasted in the service book. The reason should be explained to audit.

### 3. Anish Lexman S, Operator

- a) The incumbent has taken special casual leave from 22/10/2019 to 20/11/2019 as per order No. KWA/JnNURM/Kochi/E1-2308/UD/11, dated: 20/11/2019. In the service book, no details regarding the circumstances of leave taken, supporting medical certificate etc and also the period of special casual leave is not count to declaration of probation. Whether it is counted ?

### 4. Nandakumar R, 1 st Grade D'man

On verification of the half pay leave account in the Service Book of Sri. Nandakumar R, 1 st grade D'man, it is seen that he has availed HPL for 12 days from 5/10/2012 to 16/10/2012. But while calculating the earned leave for sanctioning surrender, HPL availed has not been deducted from the E/L account. Hence the irregularly sanctioned E/L surrender shall be recalculate, recovered and report to audit.



## 5. Sri. Sureshkumar U.P, Assistant Engineer

The incumbent has entered in to service as on 09/11/2012 FN as advised by the KPSC. His provisional service has been regularised w.e.f 9/11/2012 FN as per order No. 4724/E4(A)/2014/KWA(1), Dated:28/10/17 of the DYCE (GL),KWA,TVM. Since the completion of 8 years service from the date of joining , his probation has not been declared so far. The reason for the non-declaration of probation of the incumbent shall be intimated to audit.

## **7. KCWWF**

As per Government Order one percentage from each bill of the contractor shall be recovered towards KCWWF and the amount collected shall be remitted to the welfare Board. Out of the collected amount one percent should be retained in Kerala Water Authority towards collection charges. But this practice was not followed by JNNURM Project Division for the verification period. And also to the period from 03/18 to 02/19, the amount collected towards KCWWF was not remitted to Board. Hence urgent action may be taken to collect service charge and remitted the entire amount to non-operative account and intimated to audit.

## **8. Non maintaining of Control Register for Non operative Account**

As per the account manual of Kerala Water Authority all Division/Sub Division offices shall maintain a Control Register for Non operative account in form CB14 wherein the details of deposit in to non operative account shall be recorded. Also the details of transfers effect to the Head Office shall be recorded based on the statements from banks. On scrutiny of the records it is seen that the Control Register Non operative account in CB14 was not maintained in this office. On verification of the Non operative bank statement it is seen that huge amount is collecting towards lorry water charge every year.

Therefore, it is necessary to maintain a Control Register for Non operative account in form No.CB14 urgently. This Register may be maintained and compliance reported to audit wing.

## **9. Verification of Pay bill register**

a) On verification of the pay bill register (PA3) it is seen that the mandatory columns, such as Designation, scale of pay, Date of joining, Date of completion of probation, Date of increment, GPF A/c No, PRAN No, LIC/SLI/GIS No, advance details (GPF, Onam advance etc) are not filled up. These columns are to be filled up since this details is necessary for future verification of this employees concerned. Hence this must be done and intimate to audit.

b) Sri. Saju A K, Driver grade-I

The GIS of the incumbent is seen not deducted from the salary bill. The reason shall be reported to audit.

c) Smt. Shakila K, LDC (Provl)

The incumbent has joined duty on 17/12/20. She has terminated from service on 13/06/21 on completing 179 days. As such the basic pay of the incumbent for 13 days to June comes to Rs. 8,710/- instead of Rs. 7,370/- This discrepancy occurred shall be explained to audit.

## **10. Non-remittance of interest credited by bank account to non-operative account**

On verification of the bank statement of account No.37609218801 of AMRUT account it is seen that Rs.1698209/- (Rupees Sixteen Lakhs Ninety Eight Thousand Two Hundred and Nine Only) has



been credited by bank towards interest during the period from 25.06.2018 to 25.06.2021. As per the existing norms interest amount credited by bank for each quarter, the concerned ARU shall be credited the same amount in to non-operative account. This is not followed by this office. Hence urgent steps shall be taken to remit the amount in to non operative account and intimate to audit.

#### **11. Non settlement of temporary advance**

As per GO.(P) No. 419/11/fin, dated: 04/10/2011 it is specified that the temporary advance sanctioned to meet contingent expenditure of specified kind or any specific occasion granted to the Government Officials should be adjusted by detailed bills and vouchers as soon as possible and not being more than three months. In case of default interest at the rate of 18% per annum will be charged on the unutilized portion of the advance from the date of drawl to the date of refund of advance. In case where the adjustment bill not submitted within the prescribed time limit the entire amount of advance may be recovered in lump such a time limit. Interest at the refund 18% will be charged in the entire amount the advance from the date of drawl to the date of recovery.

On verification of the temporary advance register it is seen that most of the officials in this office were defaulted to settle the temporary advance within the prescribed time limit. Hence the interest @ 18% will be charged from the entire amount drawn by the officers without delay. Settlement of temporary advance within 30 days shall be intimate to audit.

#### **12. Verification of KSUDP**

On verification, it is seen that in this office two Cash Books are maintained. As per rule only one Cash book should be used for the daily transactions. And also on verification of KSUDP cheque memo register, entries only up to 09/20 is seen. But these are not brought under the cash book, there is entry only up to 09/16. This is a clear violation of rules. Reason shall be report to audit.

#### **13. Huge amount retained as Bank Balance**

##### **Bank balance as on 31/03/21**

- 1) Salary A/c  
67051506995 - Rs 62,07,257/-
- 2) Amrut Account  
37609218801 - Rs 10,47,25,091/-
- 3) JNNURM Woks  
67080215607 - Rs 57,39,076/-
- 4) KSUDP  
67146701106 - Rs 39,26,639/-

On Scrutiny of the bank balances as on 31/03/2021, it is revealed that huge amounts retained unutilized. As per circular No.0038/2012/DVAM/fin/KWA, Dated: 25/10/13 of the MD it was directed that the whole funds laying in the Deposit amount maintained by the field officer shall be transferred to Head Office by drawing a cheque in favour of FM & CAO,KWA account No. 3340868329 with SBI, Althara Jn Branch, Vellayambalam as on before 10/11/2013. In this circular it is also mentioned that the total funds under Deposit work of particular division of an amount of Rs. 25 lakhs which ever is lower, will be allotted to field officer as on imprest towards deposit works. Hence maximum amount that can be retained in a Division is Rs. 25 lakhs only. Hence action shall be taken to remit the excess fund to head office under intimation to this office and the reason for the non adhering the circular dated 25/10/2013 shall be intimated to audit.



**14. Non remittance of interest credited by bank into Non Operative A/c of JNNURM, Project Division, Kochi-Salary**

**A/c-67051506995 9 Interest 01/04/14 to 31/03/21 details)**

SI NO	Date	Amount Rs
1	25/03/2021	32694
2	25/12/2020	33517
3	25/09/2020	36770
4	25/06/2020	55716
5	25/03/2020	52165
6	25/12/2019	51738
7	25/09/2019	60118
8	25/06/2019	27982
9	25/03/2019	17433
10	25/12/2018	21452
11	25/09/2018	27214
12	25/06/2018	26167
13	25/06/2017	33931
14	30/09/2017	20042
15	25/10/2016	43390
16	25/12/2016	27677
17	25/04/2016	52548
18	30/11/2015	30717
19	25/03/2017	41130
20	25/12/2017	30828
21	25/03/2018	28976
22	31/05/2014	57176
23	30/11/2014	67974
24	31/05/2015	32669
25	25/07/2016	47968
	<b>Total</b>	<b>957992</b>

The reason for the unaccounted interest amount shall be intimate to audit.

**14. Non remittance of interest credited by bank into Non Operative A/c of AMRUTH A/c-37609218801 Interest details**





SI NO	Date	Amount Rs
1	25/09/208	120415
2	25/03/2021	449480
3	25/12/2020	361078
4	25/03/2020	16178
5	25/06/2020	13497
6	25/09/2020	10074
7	25/06/2018	12246
8	25/12/2018	187858
9	25/03/2019	174763
10	25/06/2019	22592
11	25/09/2019	16252
12	25/12/2019	16037
	<b>Total</b>	<b>1400170</b>

The reason for the unaccounted interest amount shall be intimate to audit.

#### **15. Unauthorized debiting the amount by bank**

On verification of the bank statement (Non operative account 67076776679) it is seen that an amount of Rs. 590/- is debited by bank in each month in the name of 'Minimum balance CHGS'. This practice is started during the year 2014 to 30/06/2021 and huge amount is sustained to loss to Kerala Water Authority . Kerala Water Authority is an autonomous body, which is purely owned by GOK and hence Kerala water authority is also eligible to get all concession as allowed to the State Government Departments. Hence action will be initiated to transfer credit the amount into Kerala water Authority and the fact will be reported to audit.

#### **16. Trial Balance Register**

As per Kerala Water Authority manual and circular, it is specified that all ARU's should maintain Trial balance Register, ledger and journal register for strengthening of Kerala Water Authority accounting system. This division has not maintained these registers. Urgent necessary action shall be taken to maintain these registers under intimation to audit.

#### **17. Non maintenance of Registers**

##### 1. FA1- Register (Work Register)

As per accounts manual 1993 chapter IIIA and PWD code, work register is to be maintained by each divisions to upkeep the accounting system of related works with the details of expenditure incurred, such as advertisement charges, land acquires charges, road restoration charges and all payments made to contractors in a separate files and maintaining of the register, the details of work and its up to date expenditure can be available. On verification, this register is not maintained in this Division. Urgent action shall be taken to maintain the register and informed to audit.

##### 2. FA4- Tender Register



The register is intended to record the details of tender received for various contractors/suppliers. The details of final verdict choosing the supplier's/contractor's as the case may shall be recorded in the tender register. On scrutiny of the register it was noticed some omissions in the following pages:-

Page 2	Tender No.JPD/CHN/01/2018-19	Bidders details entered but not authenticated.
Page 3	Tender No.JPD/CHN/02/2018-19	Bidders details entered but not authenticated.
Page 4	Tender No.JPD/CHN/03/2018-19	Bidders details entered but not authenticated.
Page 5	Tender No.JPD/CHN/04/2018-19	Tender cancelled but not authenticated
Page 9	Tender No.JPD/CHN/04/2018-19	Details recorded but not cancelled
Page 10	Tender No.JPD/CHN/01/2020-21	Tender Cancelled but not authenticated

### 3. FA11 register

As per account manual FA1 Is to be prepared monthly which dealt with details of work which shall be consolidated from FA1. Being an important register of Division it should be maintained properly like cash book for accounts. This procedure is not followed by the division. This shall be complied with.

### **18. Verification of trial balance**

#### Account head 1532

As per trial balance 03/2021, Account head 1532 shows that an amount of Rs. 2080/- as outstanding. As per rule, the imprest account should be closed in the financial year 2020-21. The reason shall be reported to audit.

#### Account head 2713

Deposit from corporation shows a huge amount of Rs. 2,05,34,26,232/- is in the credit for the continuous three financial year. But in the bank statement the said amount is not seen. The difference and reason may be analysed and report to audit.

#### Account code 2795

Deposit for Amrut works, a huge amount of 73,38,99,613 is outstanding as credit. But in the bank balance the said amount is not seen.

The reason may be analysed and report to audit.

### **19. Verification of cash book**

On verification of cash book, the following discrepancies were noted:-

- The daily collection through receipt for tanker lorry and other miscellaneous items are not entered in the cash book for the period from 01/19 to 4/19 more over the receipts for the day



23/01/20 is entered in the cash book on 22/1/20 and also 25/1/20, 26/1/20, 27/1/20 is entered in the cash book on 24/1/20. This is a clear supervisory lapse from the part of supervisory officer. This irregularities occurred in many days. The reason for the irregular and order less entry made in the cash book shall be explained to audit.

b) On 06/2019, the opening balance of cash book is Rs. 14,532/-. But in the closing balance it is seen that Rs. 3322/-. But the payment made to bank is not seen in the cash book. As per audit there is a cash balance of Rs. 14,532/- and immediate arrangements to be made to remit the same to bank account and intimate to audit.

c) As per rule 92(c) of KTC vol. I cash book should be closed regularly and actual balance, hand in cash chest should be stated invariably both in words and figures. This must be initialed by a responsible officer other than the writer of the cash book. This was not seen followed. Reason shall be report to audit.

d) Over writing in the cash books were observed in audit which have to avoided as per the provision contained in KTC. Mistake if any occurred has to be corrected by drawing the pen through the incorrect entry and insert the correct one in red ink between the lines. The cash book from 2017, it is seen that the correction made were not attested by the drawing officer. The reason shall be report to audit.

e) The tanker lorry collection should taken under the head 9211 instead of 7299. It is also noted that the tanker lorry collection should be 9211 in the payment side instead of 9139. And also the collection is not brought to non operative account in the cash book for the period from 04/18 to 03/21. This shall be report to audit.

### **PART III**

Best practices noted during the course of audit.

On verification of work files and accounts under this Division, It is seen that the absence of Divisional Accounts Officer is badly affected the accounting procedure of the JNNURM Project Division, Kochi. The Divisional Accounts officer's main function shall be to assist the Executive Engineer in excercising financial control over the transaction of the Division and in maintaining accounts of the transaction correctly in accordance with Rules in force. In this regard, the verification of work files and accounting procedures done in that office not in the proper way. Lot of irregularities seen during the period of audit. Hence it is very necessary to post a DAO in that office

### **PART IV**

There was Co- operation of the JNNURM office, Kochi for the satisfactory completion of audit. The records and documents called for were produced for verification. The audit party express its gratitude and co operation extended by the staff for the smooth conduct of the audit.

