

Minutes of the IT Review Meeting held on 11/11/2022

Present:

1. Sri.Venkatesapathy.S, IAS, Managing Director
2. Smt. Sheeja Rani C.R, Secretary, KWA
3. Saiju Purushothaman, DCE General, KWA
4. Sri. S. V. P. Jithendriyan, ADBA 1
5. Sri. Binukumar G S, ADBA2
- 6.Smt. Shanti V P, AEE IT
7. Sri. Rahul K.R, A.E
8. Sri. Aravind R Kumar, SS RMC
9. Remote & HQ IT Team Members and Developers.

The meeting Started at 10.30 PM through VC.

At the outset the Managing Director welcomed all the participants and discussed the following points in detail.

Sl No	Project	Person Responsible	Deliberations and Decisions
1	Virtual IT Team	Shanti.V.P	<ul style="list-style-type: none">• MD directed to issue orders regarding the duties and trainings assigned to the newly attached staff of Virtual IT team along with core programmers.• MD directed to attach more KWA personnel to virtual IT team if good resources are identified.• MD directed to give training on both business and technical aspects to the newly attached personnels.
2	Presentation of Kotak Mahindra Bank	ADBA2	<ul style="list-style-type: none">• MD informed that a presentation is scheduled on 21/11/2022 by Kotak Mahindra to show the revenue system installed in Bangalore and can be adapted to KWA if its find suitable after the presentation.
3	Difference in the number of connection in website and the DCB	Aravind R. Kumar	<ul style="list-style-type: none">• MD directed to divide the DCB for live and disconnected consumers separately as variations are showing in total count of consumers in website and DCB generated from e-Abacus.



4	Petition raised by Licenced Plumbers	Secretary	<ul style="list-style-type: none"> MD directed to take necessary actions to file an affidavit for time extension in the High court regarding the court cases of Licenced Plumbers. Steps has to be taken to issue licence to more plumbers . A discussion regarding this has to be done with AEE training.
5	API Integration with Banks	Sibi V / Virtual IT Personnel	<ul style="list-style-type: none"> MD directed to attach two or three Java knowing personals with Sri.Kaushik so that integration of Quick pay with other banks can be done faster.
6	Comprehensive IT Solution	Shanti .V.P Binu Kumar	<ul style="list-style-type: none"> Initial steps for implementing the Comprehensive IT Solution should be started at the earliest. Discussion for involving the startup mission or similar agencies for undertaking ERP project based on the Board direction has to be done urgently. A letter to Govt has to be forwarded based on the board decision regarding the contract period of the the ERP Project.
7	Fine implementation in e-Abacus	Sibi V	<p>Smt. Sibi informed that source code is not shared to her. ADBA1 informed that test data base was already shared. MD remarked that it is not sufficient for implementation and source code is required.</p> <ul style="list-style-type: none"> MD directed Sibi to take copy of code and integrate in local machine and to do the changes in local machine itself. ADBA1 & ADBA2 were directed to provide necessary help to Smt Sibi.
8	Mobile Application	Jithendriyan	<ul style="list-style-type: none"> Secretary enquired the status of consumer wise API to be developed for statewide rolling out of the mobile application. ADBA 1 informed that the issue can be fixed on 12/11/2022 and inauguration of mobile application can be done with the Hon'ble minister by 18 th of November.
	Migration to		<ul style="list-style-type: none"> Navajyoth informed that auditing of the 3 applications



9	Migration to Cloud	Navajyoth	namely PASK, O&M and MARCH have been finished and the certificate will be availed within two days.
10	Issues related to e-Abacus	Jithendriyan	<ul style="list-style-type: none"> ADBA 1 informed that the issues related to e-Abacus raised by RO's are sorted based on the priority fixed and almost 30% of the issues has been identified and resolved. Around 102 issues have been identified in e-tapp and around 30% of the e-Tapp related issues have been identified and resolved. MD directed to list out the issues in chronological order and to allocate the person responsible for resolving it.
11	Decentralization of report generation in e-Abacus	Jithendriyan	<ul style="list-style-type: none"> ADBA 1 informed that 80% of the reports in e-Abacus can be generated by the users who have access to e-Abacus. Only 20% is remaining for decentralizing and it can be done by 15/12/2022. The matter has been assigned to Sri. Bejoy. SS RMC suggested that there should be an automated software system for the generation of the reports for website updation. MD suggested to identify and attach more KWA personals having IT background to IT team.
12	Green Bill	Bejoy Justin	<ul style="list-style-type: none"> Sri. Bejoy informed that the work has been initiated and can be completed by 18/11/2022.
13	Bill Posting	Aravind Kumar	<ul style="list-style-type: none"> SS RMC has informed that the postal billing system will be costly and will not be feasible as there are 38 lakhs consumers in KWA and recommended bills through e-post and whatsapp billing. Secretary directed to issue a letter to all EEs to update the consumer data under their jurisdiction immediately.
14	Additional Charge levying on Cash Counters	Aravind Kumar	<ul style="list-style-type: none"> Secretary informed that a Circulatory Agenda can be put up regarding levying of 1% additional charge on cash counters
	Ranking Systems		<ul style="list-style-type: none"> ADRA 2 informed that the implementation of ranking



15	Ranking System in PASK	Binu Kumar	AEE2 informed that the implementation of ranking system in PASK is in progress.		
16	MARCH and O&M	Binu Kumar	<ul style="list-style-type: none"> ADBA 2 informed the implementation of ranking system of O&M and MARCH are also in progress. 		
17	Purchase of Laptops for ERP and Computer revamping	Aneesh Kumar, AE Purchase	<ul style="list-style-type: none"> AE informed that work order for 139 Laptops has been issued and it can be availed within 20 days. Secretary informed that agenda for the purchase of tablets (as change in specification and numbers from the already approved decision of the authority is there) can also be submitted to the Board via Circulatory Agenda for ratification as it is an important task of immediate nature. 		
18	Whatsapp message implementation in PASK	Binu Kumar	<ul style="list-style-type: none"> ADBA2 informed that the relevant data from the Whatsapp business Group has been availed. The matters related to the cost and functioning is being discussed. 		
19	DDFS	Shanti.V.P	<ul style="list-style-type: none"> AEE informed that the comment from the establishment section regarding the file disposal has been forwarded to OSPYN team on 10/11/2022. Secretary directed to follow up with the file disposal procedures with OSPYN. 		
20	SBI Banking Solution	Aravind Kumar, R	<p>DAO presented the detailed status of the project.</p> <ul style="list-style-type: none"> Secretary directed to attach Smt sibi and other IT personnel having knowledge in JAVA with Kaushik to develop the API for Automated VAN reconciliation. Sri. Kaushik informed that the API work can be done after the BBPS development. Secretary suggested to assign the work of developing API to Smt. Sindhu , who is on leave and recently attached to virtual IT team has knowledge in JAVA . MD agreed with this suggestion and directed to give permission to work her from home. 		
			Software to be Audited	Status	Expected Completion Date
				Auditing completed. Certificate is yet to be availed	



21	Migration Cloud	to Navajyoth	PASK	yet to be availed.	15/11/2022
			O&M	Auditing completed. Certificate is yet to be availed.	15/11/2022
			MARCH	Auditing completed. Certificate is yet to be availed.	15/11/2022
			E-TAPP	Development under progress.	
			AQUALOOM	The new version has been tested by the AE, Operations and informed that the development is satisfactory. It has to be implemented in the 1916 system first as a trial run. By the end of November, it can be roll out fully. Then it has to be tested again.	30/12/2022
			Website	Auditing completed	
			Quick pay	Development to be completed	15/12/22
			GIS	Testing pending at Mirox side	15/12/22
22	GIS- Real Time Water Utility Model	Rahul K.R, A.E, Divya Shankar	<ul style="list-style-type: none"> Navajyoth informed that ULCC replied that there is an error occurred while installing SSL Certificate and measures are taken for rectifying the error.. Secretary directed to take necessary actions to speed up the progress. 		
23	Plumbers application development	Sarangi,	<ul style="list-style-type: none"> ADBA 2 informed that the modified app has already been demonstrated before AEE training centre. 		
24	LIMS development		<ul style="list-style-type: none"> The project is yet to be started. 		
25	K-Phone	Haridasan	<ul style="list-style-type: none"> ADBA 2 informed that the proposal for the implementation of WiFi in the Head office can be submitted only after conducting a demonstration of the same in the head office . K- FONE connectivity has implemented in two offices through which abacus and other sites can be accessed. 80 offices are ready for the connectivity . Secretary directed to arrange the demonstration immediately and implement K-FONE. 		



26	Ultra short throw Projector	Ratheesh Babu	<ul style="list-style-type: none"> Sri. Ratheesh Babu informed that the Ultra short Throw projector has been uploaded in GeM Portal on 06/11/2022. Delivery of the material will occur after the evaluation time of 10 days . Secretary directed to take necessary actions to speed up the delivery of the projector.
27	Cash Back of Deposit Amount	Sachin	<ul style="list-style-type: none"> Sri. Sachin informed that the development of a new application regarding the cash back for the deposit amount of special connections to the consumers has been delayed due to the other scheduled works. 80% of the development has been achieved and the work is expected to be finished by 30/11/2022.
28	Online Booking of Guest House	Binu Kumar	<ul style="list-style-type: none"> ADBA 2 informed that the development of the application has not been started yet.
29	Hike in Salary of Contract Programmers	Shanti.V.P	<ul style="list-style-type: none"> MD suggested to submit the proposal before the board for the salary hike of contract programmers as circulatory Agenda Secretary suggested to include one year bond while executing agreement for contract programmers.

MD thanked all the participants and the meeting concluded by 12 P.M.

