

Website: <http://www.kwa.kerala.gov.in>



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## KERALA WATER AUTHORITY

Jalabhavan

Thiruvananthapuram-695033

Kerala

No. 10636/AE 15/2022/KWA

Dated: 29.06.2022

### CIRCULAR

Sub:- Roll out of PRICE 3.0 in KWA - General Instructions to all users - reg;

Ref :- This office circulars of even no. dated 11.05.22, 27.05.22 and 14.06.22

In order to facilitate the management and smooth functioning of PRICE 3.0 software, the following general instructions are issued for strict compliance; in continuation to the circulars cited vide reference above.

- It is noted that inclusion of users in PRICE 3.0 has not been fully completed by the Head of Offices till date. All Head of Offices are directed to make use of the “Add/Relieve” option in the “User Management” tab in the “Master Menu” and to complete the process of adding users in PRICE 3.0, at the earliest.
- In the circular cited vide reference (2) above, it was directed to report the number of additional posts that needed to be added in PRICE 3.0. It may be noted that any such post creation – if necessary - shall be reported by the Head of Offices in the prescribed format **on or before 2<sup>nd</sup> July 2022.**
- While adding provisional AE's in PRICE 3.0, it may be seen that the user ID shall be provided as their **PAN numbers instead of PEN numbers.** Rest all features will remain the same for provisional AE's.
- All users are directed to update their profile in the “Profile Menu” in PRICE 3.0. Care should be taken to include the personal mobile numbers and personal mail ID's, as the “Forgot Password” menu will function only via OTP sent to the personal mobile number of the user.



- While a transfer/posting/retirement/change of station/transfer of charge of a user is done, Head of Offices shall ensure that the respective change is also incorporated in PRICE 3.0 software.
- All communications regarding PRICE 3.0 shall be made to [price3kwa@gmail.com](mailto:price3kwa@gmail.com)

**PRICE 3.0 - Login:**

User ID: **PEN No. (PAN no. for Provisional AE's)**

Password for existing users: **Existing password in PRICE 1.0**

Default password for new users: **asDF123#**

**ANILKUMAR K K**

Chief Engineer (Projects and  
Operations)

To

All Heads of Offices - for strict compliance and circulation among users.

