



# KERALA WATER AUTHORITY

Jalabhavan  
Thiruvananthapuram – 695033  
Kerala – India

## PROCEEDINGS OF THE MANAGING DIRECTOR

**PRESENT : Sri.S.Venkatesapathy. IAS**

Sub:- KWA - Admn - Transfer and Postings of Executive Engineers - Orders Issued.

No: 3286/E2(A)/2020/KWA

Dated: 05.03.2022

Read:-

### ORDER

The following Transfer and Postings of Executive Engineers are hereby ordered for administrative convenience with immediate effect.

Sl. No	Name and present station	Transferred to
1.	Sri .Biju P C, Executive Engineer, Project Division, Kozhikode	P A to SE, P H Circle, Kozhikode vice Smt. Lekshmi M. transferred
2.	Smt. Lekshmi M. P A to SE, P H Circle, Kozhikode	Project Division, Kozhikode vice Sri .Biju P C transferred

The date of relieving and joining duty should be reported to the undersigned without fail and RTC's should be furnished to the Accounts Officer (Payslip & Pension) without fail. Before leaving the present Office all the officers transferred, should be handed over their charges along with the files and detailed list of documents including '**Memorandum of Works**' to the relieving Officers suggested by the Controlling Officers and copy of the same along with soft copy (soft copy to be mailed) also submitted to the controlling officer concerned. The Controlling Officers should ensure that none of the incumbents are relieved without submission of 'Memorandum of Works' in order to strengthen institutional memory and professional business continuity.

The order can be downloaded from the official web portal of Kerala Water Authority ([www.kwa.kerala.gov.in](http://www.kwa.kerala.gov.in)).

Sd/-

Venkatesapathy S. IAS



Managing Director

To

The incumbents (The order can be downloaded from the official web portal of Kerala Water Authority ([www.kwa.kerala.gov.in](http://www.kwa.kerala.gov.in))).

Copy To

Chief Engineer, Northern Region, Kozhikode

The Superintending Engineer, P.H.Circle, Kozhikkode/ Executive Engineer, Project Division, Kozhikkode for necessary action

. DBA for publishing in the KWA website.

- PA to MD/PA to TM/PA to AM/CA to FM & CAO/ CLO/ CA to CE(HRD & GL)/CE(Project&Operations)/ DCE(GL)/ DCE(Vig)/Secretary/ Sr.AO/ AO(Estt&Admn.)/AO(Payslip&Pension)/ SS(Estt & Admn)/ JS (Admn)/ File.



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