



KERALA WATER AUTHORITY

Jalabhavan
Thiruvananthapuram – 695033
Kerala – India

PROCEEDINGS OF THE DEPUTY CHIEF ENGINEER (GENERAL)

Sub:- KWA - Administration- Provisional appointment of Confidential Assistant Grade II in the scale of pay of Rs. 6050 - 10730 (Pre-revised Scale) through Kerala Public Service Commission - Orders issued.

No: KWA/JB/E9/1803/2010

Dated: 14.09.2021

Read:- 1. Advice Letter No RIB 3 (1) 9225/2018/GW dated, 29.07.2021 of the Under Secretary, Kerala Public Service Commission, Pattom, Thiruvananthapuram.
2. This office proceedings of even number dated, 06.09.2021

ORDER

The under mentioned candidate advised by Kerala Public Service Commission vide letter read 1st above is provisionally appointed as Confidential Assistant (Grade-II) in this organisation in the scale of pay of ₹. 6050-10730 (Pre-revised) under clause (1) of Sub Rule(a) of Rule-9 of the General Rules as provided for Rule-10(b) of KS& SSR,1958. The candidate attended for verification on 13.09.2021 and she is posted to the office noted against her name mentioned below.

Sl. No.	Advice Sl. No.	Name & Address of candidate	Date of Birth	Whether Advised in OC/BC Turn	Posted as
(1)	(2)	(3)	(4)	(5)	(6)
1	2	<p><u>Permanent Address</u> Smt. DHANYA E.C ERATTAKKIL HOUSE EKAROO P.O KOZHIKODE-673574</p> <p><u>Communication Address</u> PUTHENPURAYIL PURAYIL HOUSE CHERUKKAD P O ATHIYODI VIA, KOZHIKODE-673527</p>	23.01.1984	OC	CA to Senior Administrative Officer Head Office, Thiruvananthapuram.

The appointment is provisional subject to Rule 3 (C) of the General Rules of Kerala State and Subordinate Service rules, 1958.

Since the selection to this post is made from a common selective list, the candidate may be



informed, while issuing appointment orders that in the event of discharge from service for want of vacancies, they may either re-register their names in the office of the PSC/District office of the PSC from where they were advised and get themselves re-appointed on further advice by the PSC or they may wait for their turns for appointment to the post in the Department, in case they desire to continue as probationers in the posts from which they were discharged. (Vide Government Circular Memorandum No. 3737/Rule - 1/90/P&ARD dated, 29.03.1990 and GO(P) No.7/91/P&ARD dated, 15.02.1991).

The appointment will be regularised subsequently on verification of character and antecedents by the police department and after obtaining verification certificate from Kerala Public Service commission. He will be on probation from the date of joining service, for a period of one year's duty within a continuous period of two years in this department.

The candidate will have to join duty within 15 days from the date of receipt this order. If he/she fails to join duty within the stipulated time, his/her appointment in the cadre of Confidential Assistant Grade. II in this organisation will be treated as cancelled without any further notice.

Application for correction of date of birth, if any, needed shall be made within five years from the date of entry in service as per GO(P) No. 45/91/P&ARD dated, 20.12.1991.

The following action should be taken by the Head of Office/controlling officers concerned while admitting the candidate to join duty, after verification from this office :-

1. The candidate shall be allowed to join duty only on producing the verification certificate issued by the under signed. The joining report of the incumbent shall be reported to this office without fail.

2. The Service Book should be obtained within 7 days from the date of joining.

3. The following documents of the candidate shall be forwarded to this office within two weeks from the date of joining duty without delay.

(i) Attested copies of the pages of Service Book containing name, address, personal identification marks, finger impressions, signature, date of joining duty, (i.e., Service Book pages 1,2,3,4,5,15 and 16) details of previous service recorded, if any and copy of identification certificate pasted in the Service Book of the incumbents as stipulated in the GO(P) No. 20/211/P&ARD dated, 30.06.211.

(ii) The duly filled up Annexure I Form for police verification of the incumbents at the time of their joining duty.

4. While recording the details of PSC verification Advice and Appointment order in the Service Book, the details of quota on which the candidate is appointed i.e., whether on merit quota or reservation quota should be recorded in the Service Book as per GO(P) No. 125/2016/Fin dated, 29.08.2016.

5. The form of "Details of the movable and immovable properties to be filed at the time of joining service " obtained from the candidate as per GO(P) No. 171/2016/Fin dated, 15.11.216 should be pasted in the Service Book.

6. Action shall be taken by the controlling officer to enroll the candidates in to National Pension Scheme introduced vide G.O(P) No. 20/2013/Fin dated, 07.03.2013.

Sd/-
VINODAN K
Deputy Chief Engineer(GL)

To

The candidate (By registered post with Acknowledgment))

Copy To



Chief Engineer
Superintending Engineer
Executive Engineer
Assistant Executive Engineer
PA to MD/CA to CE(HRD&GL)/DCE(GL)/Sr. AO/AO(Admn& Estt)/SS/JS/F/SF.



The document is digitally approved. Hence signature is not needed.