



*e-Filing system
implementation
Go Paperless*

Inaugurated by

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Kerala Water Authority



e-Filing System Implementation-Go Paperless

PROBLEM >>>

Even as early as 2013, KWA began e-filing at its corporate headquarters. However, communication with other offices was not done via the system, and manual methods were used instead, resulting in delays, information loss, and other issues.

SOLUTION >>>

With the goal of achieving a fully digital file system, a simpler, collaborative, effective, and transparent working environment for all offices with a green paperless concept is being planned by rolling out the system to all other offices around the state.

BENEFIT >>>

In the same period of time, paperless offices can process a far bigger volume of paperwork than traditional offices. Furthermore, digitization saves money on paper, printers, ink, postage, file storage space, and employee time spent on paperwork management.

Outcome >>>

By minimising repetitive tasks such as drafting, dispatching, printing, and mailing, a significant amount of time will be saved. Cutting down on stationary, printing, and other expenses will save money. This effort aims to create a completely paperless green office environment.

