



# KERALA WATER AUTHORITY

Jalabhavan  
Thiruvananthapuram – 695033  
Kerala – India

## PROCEEDINGS OF THE SENIOR ADMINISTRATIVE OFFICER

**PRESENT : Present : Madhusoodanakumar S.**

Sub:- KWA - Admn- Provisional promotion of Lower Division Clerks as Upper Division Clerks and conversion of Selection Grade Typist & Senior Grade Typists as Upper Division Clerks in the scale of pay of Rs. 25700 - 60200 - Orders issued.

No: KWA/JB/E9/5569/2015

Dated: 26.04.2021

- Read:-
1. G.O(P) No. 26/16/WRD dated, 29.06.2016
  2. GO(P) No. 27/2016/WRD dated 11.1.2016
  3. Circular No. 1945/E10/2014/KWA dated, 18.03.2021 of Chief Engineer (HRD&GL) ( Final seniority list of LDC qualified for promotion as UDC)
  4. Circular No. 1945/E10/2014/KWA (1) dated, 18.03.2021 of Chief Engineer (HRD&GL) ( Final seniority list of Typists qualified for conversion as UDC)
  5. Rule 28 of Part II KS & SSR
  6. No.WS-C2/56/2021-WRD dated, 13.04.2021

### ORDER

The following qualified Lower Division Clerks are provisionally promoted as Upper Division Clerks in the scale of pay of Rs. 25700 - 60200/- with immediate effect from the approved final seniority list reference 3<sup>rd</sup> cited.

Sl. No.	Promoted and posted in the office where presently working by upgrading the post
1	Smt. Pushpalatha E, PH Sub Division, Parappanangadi
2	Smt. Divya K.G, PH Sub Division, Kollam
3	Sri. Manoj G.C., Head Office, Thiruvananthapuram
4	Smt. Sasikala C., WS Sub Division, Kollam
5	Sri. Vijayakumar P.M, WS Sub Division, Neyyattinkara
6	Smt. Russia Rahim., WS Sub Division, Kollam
7	Sri. Madhu G., Head Office, Thiruvananthapuram
8	Sri. Suresh Babu, PH Division, Aluva
9	Sri. Shymesh T.V., Distribution Sub Division No.I, Kozhikkode



The Selection Grade Typist and Senior Grade Typists are converted as Upper Division Clerks and hereby posted to the offices noted against their names from the approved final seniority list reference 4<sup>th</sup> cited.

Sl. No.	Name and Present office working	Converted and Posted to
1	Smt. Sindhu V Selection Grade Typist Head Office Thiruvananthapuram	Funds Section, Finance Wing, Head office , Trivandrum in the existing vacancy
2	Sri. Rajesh R.K.V Senior Grade Typist PH Circle, Kannur	P H Division, Kozhikode in the existing vacancy (Utilise service of the incumbent for revenue related activities in section office)
3	Sri. Santhoshkumar P.T Senior Grade Typist PH Circle, Kottayam	WW Sub Division, Kochi 16 in the existing vacancy (Utilise service of the incumbent for revenue related activities in section office)

The seniority of the promotes and the those who are converted as UD Clerks will be as per Rules in forces.

The promotions are purely provisional and the promote will be on probation for a period specified as per Rule read 4<sup>th</sup> above. A Declaration may be obtained from the incumbent agreed to refund the excess payment if any consequent to the pay fixation for promotion. The same may be countersigned by the controlling officer and shall be pasted in the service Book of the incumbents.

The above incumbents are directed to attend the election duty if any assigned by the Election commission without any objection.

Sd/-

Madhusoodana Kumar S  
Senior Administrative Officer

To

The incumbents (through controlling officers)

Copy To

The Chief engineer, Central Region, Kochi

The Superintending engineer, PH Circle, Thrissur/Muvattupuzha

The Executive engineer, PH Division, Thodupuzha/ThrissurCA to FM &CAO/Sr.A.O/

AO (Estt & Admn)/AO (Pension &Pay Slip)/ AO (Funds) / SSI/SSII/

JS(Estt)/File/Stock File.





The document is digitally approved. Hence signature is not needed.

"ഭരണഭാഷ മാതൃഭാഷ"



കേരള സർക്കാർ



നമ്പർ.ഡബ്ല്യൂ എസ്-സി2/56/2021-ജവിവ

ജലവിഭവ(ജലവിതരണ-സി) വകുപ്പ്

13/04/2021, തിരുവനന്തപുരം

അഡീഷണൽ ചീഫ് സെക്രട്ടറി

മാനേജിംഗ് ഡയറക്ടർ,  
കേരള വാട്ടർ അതോറിറ്റി,  
തിരുവനന്തപുരം.

സർ,

വിഷയം:- ജീവനക്കാര്യം- തെരഞ്ഞെടുപ്പ് പെരുമാറ്റച്ചട്ടം നിലനിൽക്കുന്ന സാഹചര്യത്തിൽ സ്ഥാനക്കയറ്റം നൽകുന്നതിന് അനുമതി നൽകുന്നത്- സംബന്ധിച്ച്.

സൂചന:- താങ്കളുടെ 29/03/2021- തീയതിയിലെ KWA/JB/E3/8234/2013 നമ്പർ കത്ത്.

സൂചനയിലേയ്ക്ക് ശ്രദ്ധ ക്ഷണിക്കുന്നു. തെരഞ്ഞെടുപ്പ് ചുമതലയെ യാതൊരു വിധത്തിലും ബാധിക്കാത്ത രീതിയിൽ നിലവിലെ ഒഴിവുകളിലേയ്ക്ക് സർവീസ് ചട്ടങ്ങൾ പാലിച്ചുകൊണ്ട് സ്ഥാനക്കയറ്റം നൽകി നിയമനം നൽകാവുന്നതാണെന്ന വിവരം അറിയിക്കുന്നു.

വിശ്വസ്തതയോടെ,

SREEKALA T.P.

അണ്ടർ സെക്രട്ടറി

അഡീഷണൽ ചീഫ് സെക്രട്ടറിയ്ക്കുവേണ്ടി

അംഗീകാരത്തോടെ

സെക്ഷൻ ഓഫീസർ.



