

'ജലം ജീവാമൃതം'

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KERALA WATER AUTHORITY

Jalabhavan

Thiruvananthapuram-695033

Kerala

PROCEEDINGS OF THE DEPUTY CHIEF ENGINEER (GL) THIRUVANANTHAPURAM

Sub:- KWA - Admn - Transfer and Posting of Head Clerks - Orders

No: 12131/E9/2020/KWA

Dated: 26.02.2021

Read:- 1.Representation from incumbents

The following transfer and posting of Head Clerks are hereby ordered with immediate effect for administrative convenience

Sl. No.	Name and Office address	Transferred to
1.	Sri. Ajikumar.R WS Sub Division, Sasthamcotta.	PH Sub Division, Konni in the shifted post
2.	Sri. Gopakumar PH Sub Division, Ranni	P H Sub Division, Kollam in the existing Vacancy
3.	Sri.Jayalal J Revenue Section, Mavelikkara	WS Sub Division, Sasthamcotta vice Sri. Ajikumar.R transferred
4.	Sri. Kuriakose Joseph WS Sub Division, Attingal	PH Sub Division, Ranni vice Sri.Gopakumar transferred
5.	Sri. Mohanan V Accounts Section, Head Office Thiruvananthapuram	WS Sub Division, Attingal vice Sri, Kuryakose Joseph transferred

Before leaving the present office, all the incumbents should hand over their charges along with the files and the documents including 'Memorandum of Works' to the officers suggested by the controlling officers. The details of documents handed over and a hard copy of 'Memorandum of Works' (soft copy to be emailed), are to be submitted to the controlling officers



and the controlling officers should ensure that the incumbents are relieved with proper handing over of charges and submission of 'Memorandum of Works' to strengthen institutional memory and professional business continuity.

Sd/-
Gireesan P
Deputy Chief Engineer(GL)

Copy To

The Chief Engineer , Southern Region/Central Region, Kochi
The Superintending Engineer, PH Circle,.....
The Executive Engineer,.....
PA to MD/TM/AM/CE(HRD&GL)/CE(P&O)/FM&CAO/DCE(GI)/DCE(Vig)/
Sr.AO/AO(Estt&Admin)/AO(Payslip&Pension)/
SS(Payslip)/SS/JS/E12/E15/E20/File/SF

